

**KINGSBRIDGE TOWN COUNCIL
PLANNING COMMITTEE
NOTICE OF THE NEXT MEETING**

Venue: Town Clerk's Office, Quay House, Kingsbridge
Date: Tuesday, 7th July 2026
Time: 6.30pm

Councillors, I hereby give you notice that the next meeting of the Planning Committee will be held at the venue, date and time above.

All members of the committee are summoned to attend for the purposes for determining and resolving upon the business to be transacted as set out below.

To: All members of the committee **cc:** District Cllrs Jackson & O'Callaghan.

BUSINESS TO BE TRANSACTED

26/31 TO RECEIVE APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has the approval of the Committee.

Public Open Forum: (allocated time not longer than 10 minutes, a member of the public shall not speak for more than 3 minutes as per Standing Orders)

During the Public Open Forum: Members of the public should note that the committee is only allowed to make recommendations on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

26/32 ELECTION OF CHAIRMAN & APPROVAL OF COMMITTEE TERMS OF REFERENCE, FOLLOWED BY DECLARATIONS OF INTEREST

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest in any matter must withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent.

26/33 APPROVAL OF MINUTES

To note the 2nd June 2026 minutes as a correct record of the meeting as approved at the meeting of the Full Council held on 9th June 2026.

26/34 TREE WORK APPLICATIONS

1. 1668/26/TCA, 30 Fore Street Kingsbridge TQ7 1NY, T905: Cherry – crown height reduction by 1.5m, lateral reduction on all sides by 1.5m, crown thin by 20%, to reduce encroachment onto dwellings. Response date 10th July

26/35 TREE WORK DECISIONS & REPORTS – None for the period.

26/36 PLANNING APPLICATIONS

1. 1539/26/FUL, Land adjacent no 3, 3 Highfield Drive, Kingsbridge, Subdivision to form independent holiday let and internal works. Response date 14th July.
2. 1538/26/HHO, 116 Fore St, Kingsbridge, Alteration & extensions to dwelling. Response date 16th July.

Non-statutory consultations:

3. 1601/26/CLB, 2 Waterloo Place, Duncombe St, Certificate of lawfulness for proposed works to a Listed Building for additional repair works identified during the implementation of the roof renewal works already approved under 3624/25/LBC

26/37 PLANNING DECISIONS, CORRESPONDENCE & REPORTS

To receive the decisions made by the local planning authority; and to note correspondence &

reports for the period.

26/38 ANY FURTHER CURRENT PLANNING MATTERS

To give Members the opportunity to discuss other issues of immediate planning concern. Please note, any matters pertaining to enforcement must be held in closed session.

26/39 ENFORCEMENT UPDATE:

26/40 DATE OF THE NEXT MEETING - 6.30 p.m. on Tuesday 4th August 2026

Katharine Harrod

Katharine Harrod, Town Clerk
1st July 2026

Distribution: Town Mayor, Deputy Town Mayor, Kingsbridge Town Council Planning Committee, District Cllr Susan Jackson, District Cllr Denise O'Callaghan, Town Clerk, Facebook, website & noticeboards.

PLEASE NOTE:

- 1. Depending on the number of attendees, this meeting may have to adjourn to Council Chambers on the first floor. The Council Chambers are located on the first floor and have no accessible features; access is via staircase only.**
- 2. Meetings of the full council and committees are advertised as public meetings and may be filmed, photographed and/or audio recorded by broadcasters, the media or members of the public.**
- 3. Kingsbridge Town Councillors are prohibited from making any comments that could amount to, or be perceived as, predetermination or bias in relation to a planning application. This includes expressing views, either for or against, on the merits or non-merits of an application before it is formally considered at a council meeting.**

Prior to a council meeting, Councillors may only comment on, or answer questions about, an application where their remarks relate to:

- Material or non-material planning considerations, or**
- The extent to which the application may or may not comply with relevant planning policies, including the Neighbourhood Plan (NP), the Joint Local Plan (JLP), Supplementary Planning Documents (SPD), and the National Planning Policy Framework (NPPF).**

Reference sheets are available at meetings and on the website to outline what constitutes a material and non-material planning consideration, copies of this are available from the Town Council Reception or by emailing reception@kingsbridge.gov.uk