

KINGSBRIDGE TOWN COUNCIL
FINANCE COMMITTEE
NOTICE OF THE NEXT MEETING

Venue: Town Clerks Office, Quay House, Kingsbridge
Date: Tuesday, 7th July 2026
Time: 6.00pm

Councillors, I hereby give you notice that the next meeting of the Finance Committee will be held at the venue, date and time above.

All members of the committee are summoned to attend for the purposes for determining and resolving upon the business to be transacted as set out below.

To: All members of the committee

BUSINESS TO BE TRANSACTED

26/15 TO RECEIVE APOLOGIES FOR ABSENCE

To receive apologies and to confirm that any absence has Committee approval.

Public Open Forum: (allocated time not longer than 10 minutes, a member of the public shall not speak for more than 3 minutes as per Standing Orders)

During the Public Open Forum: Members of the public should note that the committee is only allowed to make recommendations on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

26/16 TO ELECT A CHAIRMAN FOR THE 2026/27 PERIOD.

26/17 TO REVIEW AND APPROVE THE COMMITTEE TERMS OF REFERENCE FOR THE 2026/27 PERIOD.

26/18 DECLARATIONS OF INTEREST

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest in any matter must withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent.

26/19 MINUTES OF LAST MEETING

To note the minutes of the Finance Committee meeting held on 28th April 2026 as approved by Full Council at their meeting held on 12th May 2026

26/20 QUAY HOUSE TENANTS

To receive an update regarding the tenants of Quay House.

26/21 BANK RECONCILIATION:

To note the monthly bank statements and reconciliations for the financial year to date.

26/22 QUARTERLY REPORT

To receive (on the evening) the following:

- The income and expenditure report for the 1st quarter of financial year 2026/27
- To review the capital receipts.

26/23 APPROVAL OF PAYMENTS

1. To approve regular direct debits and standing orders including, HMRC, Octopus Energy, Scribe & Civicy, Information Commissioners Office, Pennon Water, Compucare Computer Services (telephone charges), Greenspace monthly contract and salary payments .
2. To approve an annual payment of £650 to the Food and Music Festival in respect of their insurance requirements commencing in the period 2026-27.
3. To consider what level of funding could potentially be approved in respect of a mural for the public toilets on the Quay.

26/24 INTERNAL AUDIT

1. To consider the Internal Auditor's observations for the financial year 2025/26 annual audit and actions taken to date.

26/25 DATE OF NEXT MEETING

Tuesday 20th October 6.00 p.m.

Katharine Harrod

Town Clerk

2nd July 2026

Distribution: Town Mayor, Deputy Town Mayor, Cllr Anne Balkwill, Cllr Philip Cole, Cllr Martina Edmonds, Cllr Mike Jennings, Cllr Julie Taylor, Town Clerk, noticeboards, website and Facebook

PLEASE NOTE:

Depending on the number of attendees, this meeting may have to adjourn to Council Chambers on the first floor. The Council Chambers are located on the first floor and have no accessible features; access is via staircase only.

Meetings of the full council and committees are advertised as public meetings and may be filmed, photographed and/or audio recorded by broadcasters, the media or members of the public.