

**MINUTES OF A MEETING OF THE PROPERTY & RECREATION COMMITTEE  
HELD IN THE TOWN CLERK'S OFFICE, QUAY HOUSE,  
AT 6.30 P.M. ON TUESDAY 23<sup>rd</sup> June 2026**

**Present:**

Cllr Mike Jennings (Chairman), Cllr Anne Balkwill, Cllr Martina Edmonds, Cllr Julie Taylor.

**In Attendance:**

Katharine Harrod Town Clerk, 0 Members of public

**26/09 APOLOGIES FOR ABSENCE:** Cllr Graham Price & Cllr Lorna Yabsley.

**Public Open Forum** – No public present

**26/10 DECLARATIONS OF INTEREST** - None.

**26/11 MINUTES OF PREVIOUS MEETING**

Members noted the minutes of the Property & Recreation Committee held on 5th May 2026 as approved at the meeting of the Full Council held on 12th May 2026

**26/12 TOWN COUNCIL ASSETS**

1. Essential works to Quay House were discussed, including a new roof, repointing, works to some windows and the addition of accessible toilets. At the proper time, a planning pre-application document will be submitted covering all areas that require works. The majority of the funding for this venture would need to be obtained through grant applications.
2. Following a review, Councillors considered four electricity supplier options. It was **RECOMMENDED** to renew the electricity contract covering Quay House, the garage and the bandstand with the existing provider for a period of two years as they offered the best annual price.
3. Mandatory conditions applicable to the bandstand license were reviewed. It was **RECOMMENDED** to revert back to South Hams District Council to question the requirement for barriers for any amplified event. Kingsbridge Town Council will also issue a new hire agreement with details of all the license conditions. It was noted the old pyramid planters are still being stored to the rear of Quay House and are taking space that we need for signage, we will look to sell them to another town/parish.

**26/13 ASSOCIATED ASSETS – PROJECTED WORKS AND MAINTENANCE**

1. It was **RECOMMENDED** to accept the South Hams District Council recommendations regarding eighteen replacement benches within the town boundaries.

Due to issues with tree roots we are unable to continue with our original plans to put seating around the trees on the Market Square. For safety reasons South Hams District Council are looking to add planters around the trees. It was requested that these be made from recycled plastic and are built to incorporate an element of seating.

South Hams District Council are also looking to upgrade a number of waste bins in the area, it was agreed that we should discuss this further with them as there were concerns that some of the bins were out of keeping.

2. A brief update was provided regarding Fore Street works – the works are currently on schedule but because of the complexity of the work the contractors are not yet able to provide an end date.  
Kingsbridge Town Council have taken ownership of the clapper stones which are now being stored for safekeeping.

### **26/14 OPEN SPACE SPORT & RECREATION (OSSR) & ASSOCIATED MATTERS**

1. We await a response following the expressions of interest made to South Hams District Council for transfer of assets.

### **26/15 ANY FURTHER CURRENT MATTERS**

The Town Clerk confirmed the pump track is now open and has been very well received, to date it's been extremely busy with people of all ages making use of the facility. This is expected to reduce a little once the novelty wears off.

Members did not raise other current matters/concerns (for discussion only).

**26/16 DATE OF NEXT MEETING - 6.30 p.m. on Tuesday 20<sup>th</sup> October 2026**

*The meeting closed at 7.45 p.m.*

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Distribution: Town Mayor, Deputy Town Mayor, Cllr Anne Balkwill, Cllr Martina Edmonds, Cllr Mike Jennings, Cllr Lorna Yabsley, Cllr Julie Taylor, Town Clerk, Noticeboards, Website, Facebook, Property & Recreation Committee file.