

**KINGSBRIDGE TOWN COUNCIL  
PROPERTY & RECREATION  
NOTICE OF THE NEXT MEETING**

**Venue:** Town Clerk's Office, Quay House, Kingsbridge  
**Date:** Tuesday, 23<sup>rd</sup> June 2026  
**Time:** 6.30pm

Councillors, I hereby give you notice that the next meeting of the Planning Committee will be held at the venue, date and time above.

All members of the committee are summoned to attend for the purposes for determining and resolving upon the business to be transacted as set out below.

To: All members of the committee

**BUSINESS TO BE TRANSACTED**

**26/09 TO RECEIVE APOLOGIES FOR ABSENCE**

To receive apologies and to confirm that any absence has the approval of the Committee.

**Public Open Forum:** (allocated time not longer than 10 minutes, a member of the public shall not speak for more than 3 minutes as per Standing Orders)

**During the Public Open Forum:** Members of the public should note that the committee is only allowed to make recommendations on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

**After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

**26/10 DECLARATIONS OF INTEREST**

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest in any matter must withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent.

**26/11 MINUTES OF PREVIOUS MEETING**

To note the minutes of the Property & Recreation Committee held on 5<sup>th</sup> May 2026 as approved at the meeting of the Full Council held on 12<sup>th</sup> May 2026.

**26/12 TOWN COUNCIL ASSETS**

1. To discuss essential works to Quay House and agree how to proceed, this to include renewal of the roof and internal works to include the provision of accessible toilets.
2. To receive and approve recommendations regarding the renewal of the electricity contract covering Quay House, the garage and the bandstand.
3. To consider the mandatory conditions applicable to the bandstand license and to agree to request any amendments deemed necessary.

**26/13 ASSOCIATED ASSETS – PROJECTED WORKS AND MAINTENANCE**

1. To discuss issues arising from the bench project and to provide a response to South Hams District Council regarding their proposals for a bench renewal scheme in Kingsbridge.
2. To receive an update re the Fore Street works and the storage of clapper stones.

## **26/14 OPEN SPACE SPORT & RECREATION (OSSR) & ASSOCIATED MATTERS**

1. To receive an update regarding transfer of assets from South Hams District Council.

## **26/15 ANY FURTHER CURRENT MATTERS**

1. To receive a verbal report from the Town Clerk covering actions taken since the May meeting.
2. To give Members the opportunity to raise other current matters/concerns (for discussion only).

## **26/16 DATE OF NEXT MEETING**

6.30 p.m. on Tuesday 20<sup>th</sup> October 2026

*Katharine Harrod*

Katharine Harrod  
Town Clerk  
18<sup>th</sup> June 2026

Distribution: Town Mayor, Deputy Town Mayor, Cllr Anne Balkwill, Cllr Martina Edmonds, Cllr Mike Jennings, Cllr Lorna Yabsley, Cllr Julie Taylor, Town Clerk, Noticeboards, Website, Facebook, Property & Recreation Committee file.

### **PLEASE NOTE:**

**Depending on the number of attendees, this meeting may have to adjourn to Council Chambers on the first floor. The Council Chambers are located on the first floor and have no accessible features; access is via staircase only.**

**Meetings of the full council and committees are advertised as public meetings and may be filmed, photographed and/or audio recorded by broadcasters, the media or members of the public.**