

# KINGSBRIDGE TOWN COUNCIL

## NOTICE OF THE NEXT MEETING

**Venue:** Council Chambers, Quay House, Kingsbridge  
**Date:** Tuesday, 14<sup>th</sup> April 2026  
**Time:** 6.30pm

Councillors, I hereby give you notice that the monthly meeting of Kingsbridge Town Council will be held at the venue, date and time above.

All members of the council are summoned to attend for the purposes for determining and resolving upon the business to be transacted as set out below.

To: All members of the Council      cc: District Cllrs Jackson & O'Callaghan, County Cllr Brazil.

### BUSINESS TO BE TRANSACTED

#### **26/01 TO RECEIVE APOLOGIES FOR ABSENCE**

To receive apologies and to confirm that any absence has the approval of the Council.

**Public Open Forum:** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 3 minutes as per Standing Orders)

**During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.

**After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

#### **26/02 REPORTS FROM POLICE, DEVON COUNTY COUNCIL AND SOUTH HAMS DISTRICT COUNCIL REPRESENTATIVES**

#### **26/03 URGENT BUSINESS**

To identify any urgent items of business not on the agenda which, at the Chairman's discretion, may be considered at this meeting under agenda item 26/08 below (please notify the Chairman or Town Clerk in advance of any such items).

#### **26/04 DECLARATIONS OF INTEREST**

To invite Members to declare any pecuniary interests and non-pecuniary interests that they may have in any matters to be considered at this meeting; and to note that a Member with a disclosable pecuniary interest in any matter must withdraw from the Chamber at the commencement of the consideration of that business or, if later, the time at which the interest becomes apparent.

#### **26/05 BUSINESS TO BE NOTED/DISCUSSED**

1. To receive information from Kingsbridge Climate Action re a community composting scheme. (5m)
2. To receive an update re Fore Street road works and discuss any issues arising from them.
3. To receive and consider recommendations from the working group for potential asset transfers from SHDC to KTC.
4. To consider requesting an extension of the 30mph zone on Embankment Road.
5. To receive nominations for Kingsbridge Community Champions and to select the successful candidates for 2026/27.
6. Election of Deputy Town Mayor/Vice Chairman for mayoral year 2026/27

#### **26/06 TO RECEIVE THE TOWN CLERK'S REPORT.**

#### **26/07 REPORTS ON MEETINGS OF OUTSIDE BODIES AND AUTHORITIES/AGENCIES**

To receive any reports by Members representing the Council on Outside Bodies and/or attending meetings with outside authorities and other agencies. To include:

1. Kingsbridge Community Economic Plan update.
2. Police Advocate Update

**26/08 BUSINESS BROUGHT FORWARD BY THE CHAIRMAN**

To consider any urgent business (for discussion only) as identified under item 26/03 above.

**26/09 QUESTIONS TO THE CHAIRMAN**

To give Members the opportunity to question the Chairman on matters previously raised in council meetings.

**26/10 FINANCE & GOVERNANCE:**

1. To approve payment of the annual grant of £2,500 to the Cookworthy Museum.
2. To approve the schedule of payments.

**PAPER 1**

**26/11 APPROVAL OF MINUTES**

**PAPER 2**

To take as read, and if approved, to authorise the Chairman to sign as a correct record the minutes of the meeting of the Full Council held on 10<sup>th</sup> March 2026

**26/12 PLANNING COMMITTEE**

To receive the minutes of the Planning Committee held on 31<sup>st</sup> March 2026 and to endorse the recommendations therein.

**PAPER 3**

**26/13 MEETING CLOSURE AND DATE OF NEXT MEETING:**

Date of next meeting: 12<sup>th</sup> May 2026

*Katharine Harrod*

Katharine Harrod  
Town Clerk  
8<sup>th</sup> April 2026

**PLEASE NOTE:**

The Council Chambers are located on the first floor and have no accessible features; access is via staircase only.

Meetings of the full council and committees are advertised as public meetings and may be filmed, photographed and/or audio recorded by broadcasters, the media or members of the public.

If you request not to be filmed, photographed or recorded, the Council will try to accommodate you but we are unable to provide a guarantee, particularly if you make a statement or ask a question.

**Kingsbridge Town Council April 2026 Payments**

Voucher	Description	Supplier	Net	VAT	Total
392	Electricity Quay House	Octopus Energy	121.68	6.08	127.76
393	Electricity - Bandstand	Octopus Energy	16.53	0.83	17.36
394	Electricity - Garage	Octopus Energy	22.20	1.11	23.31
395	Electricity Quay House	Octopus Energy	868.81	173.76	1,042.57
396	Bank Fees	Barclays	8.50		8.50
397	Salary	Teignbridge District Council	318.72		318.72
397	Salary	Teignbridge District Council	1,901.26		1,901.26
397	Salary	Teignbridge District Council	1,876.70		1,876.70
398	Bank Fees	Unity Trust Bank	0.30		0.30
399	Bandstand - variation of Premises Licen	Harrod, Mrs. Katharine	89.00		89.00
400	Salary	Teignbridge District Council	5,326.12		5,326.12
400	Salary	Teignbridge District Council	210.55		210.55
400	Salary	Teignbridge District Council	100.95		100.95
401	Quay House Maintenance	Mark David Design	1,391.43		1,391.43
402	Open Spaces - various maintenance	Greenspace	892.99		892.99
402	Open Spaces - various maintenance	Greenspace	924.29		924.29
402	Open Spaces - various maintenance	Greenspace	165.00		165.00
402	Open Spaces - various maintenance	Greenspace	262.50		262.50
402	Open Spaces - various maintenance	Greenspace	487.50		487.50
402	Open Spaces - various maintenance	Greenspace	156.46		156.46
			<b>15,141.49</b>	<b>181.78</b>	<b>15,323.27</b>

Voucher	Description	Supplier	Net	VAT	Total
1	Telephone Charges	Pulse8 Communications Ltd	95.45	19.09	114.54
2	Fair Week - Fireworks & Fun Run Sponsorship	Kingsbridge Fair Week	550.00		550.00
3	Cemetery - Water	Source for Business	37.37		37.37
4	Water - Quay House	Source for Business	247.93		247.93
5	Expenses - Stationery	Viking Direct	108.93	21.79	130.72
6	CCTV - replacement camera	Sound & Visual Systems Limited	1,142.50	228.50	1,371.00
7	Civicy Subscription	Starboard Systems Limited	109.00	21.80	130.80
8	Scribe Monthly Fee	Starboard Systems Limited	109.00	21.80	130.80
9	Bunting installation	Griffiths, Mr David	1,500.00		1,500.00
10	Bank Fees	Unity Trust Bank	12.10		12.10
11	Subscription - NALC & DALC	DALC	381.32		381.32
11	Subscription - NALC & DALC	DALC	64.31		64.31
11	Subscription - NALC & DALC	DALC	854.37	170.87	1,025.24
12	QH - cleaning	Sally Hawkes Cleaning	245.00		245.00
13	VOID ENTRY NO PAYMENT	Gomm, Mrs Ann			
14	Expenses - QH waste sacks	Gomm, Mrs Ann	142.18		142.18
15	Electric Various	Kingsbridge Electrical Services Ltd	30.00		30.00
15	Electric Various	Kingsbridge Electrical Services Ltd	51.60		51.60
16	Expenses - Postage	Brock, Mrs Charlotte	13.92		13.92
17	Payroll Service Charge	Teignbridge District Council	100.00	20.00	120.00
18	Photocopier Hire	Ricoh UK Ltd	238.86	47.77	286.63
19	Non-domestic Rates	South Hams District Council	884.00		884.00
20	Non-domestic Rates	South Hams District Council	415.48		415.48
21	Non-domestic Rates	South Hams District Council	119.56		119.56
22	Non-domestic Rates	South Hams District Council	2,305.38		2,305.38
23	Non-domestic Rates	South Hams District Council	212.16		212.16
24	Non-domestic Rates	South Hams District Council	3,712.80		3,712.80
25	Non-domestic Rates	South Hams District Council	1,414.40		1,414.40
26	Non-domestic Rates	South Hams District Council	1,414.40		1,414.40
27	Non-domestic Rates	South Hams District Council	402.22		402.22
			<b>16,914.24</b>	<b>551.62</b>	<b>17,465.86</b>

NOTE: Vouchers 392:402 were paid in March uary and require ratification at the March meeting.

**MINUTES OF THE MEETING OF KINGSBRIDGE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, QUAY HOUSE, AT 6.30 P.M. ON TUESDAY 10<sup>th</sup> MARCH 2026**

**Present:** Cllr Anne Balkwill  
Cllr Martina Edmonds  
Cllr Steve Mammatt  
Cllr Chris Povey  
Cllr Graham Price  
Cllr Julie Taylor  
Cllr Paul Vann  
Cllr Julia Wingate (Chairman)

**In Attendance:** District Cllr Denise O'Callaghan  
Two Members of Public  
PC Sam McGregor  
Katharine Harrod (Town Clerk)

**25/144 APOLOGIES FOR ABSENCE**

Apologies were received from, Cllrs Cole, Jennings, Rawstron, Rollinson, Yabsley, District Councillor Jackson & Devon County Councillor Brazil.

**Public Open Forum –**

- A resident again raised concerns about the chain across the privately owned Kingsbridge Town Council car park behind Quay House. He also raised issues with illegal parking at the taxi ranks. Clearer signage is required at the taxi ranks once they are reinstated at the bus station.
- A question was raised regarding the age and effectiveness of the CCTV system in town. It was confirmed that elements of it have recently been upgraded and it is due to have further upgrades in the 2026-27 financial year. Every annual budget includes funding to ensure the system is operative and effective. The local police confirmed the quality is good and footage has been of use to them in numerous enquiries.

**25/145 SUMMARY REPORTS: POLICE, DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL REPRESENTATIVES**

**1. Police Report received from PC McGregor – see Appendix A**

A question was raised re the 'meet a cop' sessions being held in the local area. It was confirmed that information received has been useful and varied.

A question was raised regarding illegal electric bikes in the area. The bikes haven't been seen in the vicinity for some time. As the weather improves it is anticipated that the bikes will be on the road more regularly – the police have the authority to seize any illegal bikes.

It was noted vehicles using Embankment Road, particularly over weekends, are regularly travelling at dangerous speeds. Residents are asked to submit reports to include times/dates of the issues.

All issues in the area must be reported to the Police to ensure they are aware of issues, by reporting all problems, trends can be identified, this enables the local teams to operate more effectively.

2. **Devon County Council Report from Cllr Julian Brazil:** No report received.

3. **South Hams District Council Report:**

- a. Cllr O'Callaghan confirmed that she has reported issues with the taxi rank to the officers.
- b. The signage showing shops are open for business was commended.
- c. Councillors raised concerns re incorrect access to Bridge Street – this has been raised with Devon County Council.

*A member of public left the meeting.*

- d. Reminder - there are some parking concessions from SHDC at the Fore Street Car Park, a 50p reduction per hour. New prices are shown on the ticket machine and the Pay by Phone app.
- e. Ropewalk site – government funding of £117,000 has been secured, largely towards demolition of the existing site structures. Some preparatory work has already been undertaken.
- f. SHDC has taken over ten flats on Westville to use for much-needed temporary accommodation, the refurbishment of them has now been completed and we expect them to start being occupied soon. It was noted that a grant of £700,000 has been received from government towards temporary accommodation in the South Hams district area.

A question was raised as to why the taxi rank was moved to the free parking area on Embankment Road rather than on the South Hams owned Quay Car Park. Kingsbridge Town Council will discuss this with South Hams District Council officers, focusing on a public safety aspect.

Regarding issues at the sports centre, the Town Clerk was able to confirm having met with one of the managers. Various issues were raised by both parties and it was agreed to meet regularly over coming months. Cllr Edmonds thanked South Hams District Council for attending to the bins at the sport centre.

### **THE MEETING CONVENED**

**25/146 URGENT BUSINESS:** None

**25/147 DECLARATIONS OF INTEREST:** Cllr Mammatt declared an interest in items 25/148.2 and 25/148.3. The Councillor withdrew from these discussions and did not take part in the vote.

**25/148 BUSINESS TO BE NOTED/DISCUSSED**

1. Fore Street Culvert Works Update: The new manhole being built in the taxi rank is almost finished. This is needed to receive the pumped culvert water while they are working on the culvert further 'up stream.'

Tuesday (10th March) saw the craning in of the pumping chamber that weighs 3 tonnes being put into place. This took additional space at the bus station during the early afternoon, but busses were able to operate as normal.

This week we will also have teams using GPR – Ground Penetrating Radar – to map out the complex routes of the fibreoptics, sewage pipes and services that the culvert.

Following this, 12” pipes, 3 or 4 generators and pumps will divert the water flow so work can begin on the culvert. Diesel generators will run during the day and then switch to quieter electric battery supply overnight.

Three-way traffic lights will be needed to allow the pipes to take the water to the taxi rank and allow excavations to begin.

Short delays to journeys will be inevitable. We request that everyone please show kindness and courtesy while the workforce help put our town back together.

The Mayor and Town Clerk walked around town with the Chief Engineer earlier today, sharing local knowledge and receiving an update on the works and how they are planned to proceed. Timescales remain at 9-12 weeks subject to no major snagging works being required.

It is imperative that people realise these works are being undertaken in connection with the stream water coming down the valley NOT the sewage pipe or surface water drainage which are both a South West Water issue. During high tides or heavy storms there will still be flooding in the town.

If residents see sewage coming out of the drains it must be reported. Both Mill Street and Bridge Street regularly experience sewage discharges. Kingsbridge Town Council can then follow up by asking for a clean-up team to attend.

Sewage discharges should be reported online to <https://www.southwestwater.co.uk/household/help-support/report-a-problem/pollutions/report-a-pollution>

For environmental contamination (estuary, rivers, beaches), call the Environment Agency at 0800 80 70 60 (24/7).

For both South West Water and Environment Agency reports, make sure you:

- Make a note of what you saw including what it looked like and how it smelled.
- Make a note of the date and time you saw the pollution.
- Record where you saw it. Using What Three Words can be useful for an accurate location.
- Take a photo or film the pollution so that those investigating can see what the pollution looks like.

Thanks were given for the improved communications being issued via the Facebook social media with details of the works being undertaken in Kingsbridge. It was confirmed that Kingsbridge Town Council will continue to provide updates, including technical details and photos where possible, throughout the course of the works.

2. It was **RESOLVED** to approve .gov.uk email addresses for every councillor.
3. It was **RESOLVED** to approve a minor variation to the bandstand premises licence at a cost of £89 to incorporate a three-hour extension for the annual Food & Music Festival – i.e. allowing this event to have the same terms of use as Fair Week currently enjoys.
4. South Hams District Council have requested Towns and Parishes submit expressions of interest regarding assets that they would be prepared to take ownership of. Following discussion, it was **RESOLVED** to approve a working party consisting of the Chairmen of each committee, to review each asset before providing recommendations at the April meeting.

*One member of public & PC McGregor left the meeting.*

5. It was **AGREED** for the Town Clerk to draft official responses in respect of each proposal for local government reorganisation in Devon, Plymouth and Torbay taking into account the below questions.
  - Question 1: Do the proposals meet the Government's criteria for local government reorganisation including appropriate size, efficiency and financial sustainability?
  - Question 2: Do the proposals support local identity and community cohesion?
  - Question 3: Do the proposals provide strong democratic accountability and accessible governance structures?
  - Question 4: Will the proposals improve service delivery and integration across areas such as social care, highways, planning and housing?
  - Question 5: Are the proposals financially sustainable including transition costs and council tax implications?
  - Question 6: Are there any other matters the Government should consider in assessing these proposals?

**25/149 TOWN CLERK'S REPORT:**

**Appendix B**

It was **AGREED** to take the Town Clerk's report as read.

Cllr Vann raised a question regarding funding for the Tennis Club, it was confirmed the Officers dealing with the Kingsbridge Community Economic Plan are investigating potential funding streams.

**25/150 REPORTS ON MEETINGS OF OUTSIDE BODIES AND AGENCIES**

1. **Kingsbridge Community Economic Plan:** Work is ongoing to finalise the resident's consultation questions, with the consultation now scheduled for May 2026.
2. **Police Advocate Meeting:** **Appendix C**  
Councillors were invited to contact Cllr Taylor with any questions they wish to raise with the police.
3. **Slapton Line Partnership:**

The Slapton Line Partnership met on 20<sup>th</sup> February, this was a meeting of authorities, organisations, Town & Parish Councils to discuss actions taken since the A379 was severely storm damaged adjacent to Slapton Ley. **Appendix D**

There is also a Start Bay Business Forum who met last week. They are requesting assistance with signage to ensure that residents and visitors know that businesses in the area remain open and accessible.

Kingsbridge Town Council have already requested that Devon County Council improve signage re the Slapton Line closure as the current signs displayed in Kingsbridge are contradictory and confusing.

**4. Monitoring Water Quality:**

Salcombe Kingsbridge Estuary is now monitoring water quality and is operational 24 hours per day. The monitoring site is from one of the pontoons in Salcombe. Data is not currently accessible by the public. The monitoring covers various characteristics of the water.

It was noted the Safer Seas and Rivers Service (iPhone app) provides up to date pollution information regarding over 450 locations in the UK.

Cllr Vann will advise when the next sewage data release is available.

*Cllr O'Callaghan left the meeting.*

**5. 6<sup>th</sup> March Emergency Planning Meeting re Gas Outage:**

Further to the gas outage in January, a meeting took place in Malborough Village Hall between Wales & West Utilities, South Hams District Council, Devon County Council, Devon, Cornwall & Isles Scilly Local Resilience Forum, Devon Communities Together and local Town/Parish Clerks and Councillors.

Councillors were surprised to learn medium pressure gas mains are not marked anywhere – the pipe that fractured was a medium pressure pipe. Furthermore, when the main fractured, contractors who arrived did not know where the isolation valve was and no bypass was in place to enable the supply to continue while the fractured pipe was fixed. No bypass will be considered until after 2029 when the program to replace all gas lines has been completed.

During the outage it became apparent that there was no full list of vulnerable people in the area, nor was there a listing of properties with a gas supply. It was particularly difficult to access all properties, this in part due to the high number of holiday homes/second homes in the Salcombe area. Even now, there are still over 200 properties in Salcombe needing to be reconnected.

At the meeting it was clear that local councils felt South Hams District Council provided a sub-standard response to the outage and had not communicated with Towns and Parishes effectively. The District Council representative confirmed that they could have done better – yet still excluded Town Councils from their briefing to review their actions during the outage.

From a Kingsbridge Town Council perspective, we will be reassessing our emergency plan in light of our experiences – although it was noted that the plan was able to be put into operation and was effective during the outage. We need to promote the priority registers of utility companies to ensure vulnerable people

are better able to be identified and we need to work with other local towns and parishes to ensure that in the event of any further incidents we can again react with efficiency and speed.

The issues with the gas raised the importance of local knowledge, knowing where our services are, where the leats run etc. We have a list of voluntary services and those with essential equipment, this will be improved upon.

All present remained extremely impressed with the service provided by Wales & West Utilities and by the number of contractors who they seconded to the area within a short timescale. Councillors were also highly supportive of Rod Birtles, the Devon Communities Together, Operations & Project Manager.

Finally, Councillors commended the Town Clerk for her input at the meeting to highlight the problems experienced by Town and Parish Councils due to lack of communications from South Hams District Council and Devon County Council.

**25/151 BUSINESS BROUGHT FORWARD BY THE CHAIRMAN**

**25/152 QUESTIONS TO THE CHAIRMAN – None**

**25/153 FINANCE & GOVERNANCE:**

Members received a schedule of payments; Councillors **RESOLVED** the ratification of payments re voucher numbers 370 – 378 and **RESOLVED** that the payments for voucher numbers 379 – 391 be approved.

Following the change of banking arrangements, it was **RESOLVED** to set up relevant direct debits for monthly suppliers and contractors effective March 2026.

### Kingsbridge Town Council March 2026 Payments

Voucher	Description	Supplier	Net	VAT	Total
370	Allotments - Lease	VMS & MJ Goodlad Farm & E:	155.00		155.00
371	Canva Pro	Brock, Mrs Charlotte	100.00		100.00
372	Telephone Charges	Pulse8 Communications Ltd	95.45	19.09	114.54
373	QH - Cleaning	Hawkes, S A	245.00		245.00
374	Electricity Quay House	Octopus Energy	1,112.83	222.57	1,335.40
375	Electricity - Garage	Octopus Energy	19.16	0.96	20.12
376	Electricity Quay House	Octopus Energy	95.38	4.77	100.15
377	Electricity - Bandstand	Octopus Energy	18.30	0.92	19.22
378	Bank Fees	Unity Trust Bank	6.00		6.00
<b>Total:</b>			<b>1,847.12</b>	<b>248.31</b>	<b>2,095.43</b>

Voucher	Description	Supplier	Net	VAT	Total
379	Salary	Teignbridge District Council	5384.84		5384.84
379	Salary	Teignbridge District Council	2046.81		2046.81
379	Salary	Teignbridge District Council	1977.65		1977.65
380	Scribe Monthly Fee	Starboard Systems Limited	109	21.8	130.8
381	Bank Fees	Barclays	8.5		8.5
382	Bank Fees	Unity Trust Bank	10.15		10.15
383	QH - Cleaning	Hawkes, S A	305		305
384	Grounds Maintenance Contract	Greenspace	50		50
384	Grounds Maintenance Contract	Greenspace	405		405
385	Various open space works/maintenan	Greenspace	237.6		237.6
385	Various open space works/maintenan	Greenspace	60		60
385	Various open space works/maintenan	Greenspace	162.4		162.4
385	Various open space works/maintenan	Greenspace	577.2		577.2
386	CCTV - replacement hard drive	Sound & Visual Systems Limit	1460.16	292.03	1752.19
387	Town marketing strategy	Visit South Devon	250	50	300
388	Highways grass verge cut & weed spr	South Hams District Council	4158	831.6	4989.6
389	Bunting	Hampshire Flag Company	900.9	180.18	1081.08
390	Annual Town Meeting Expenses	Harrod, Mrs. Katharine	58.8		58.8
390	Annual Town Meeting Expenses	Harrod, Mrs. Katharine	1.25		1.25
391	Expenses - Postage	Gomm, Mrs Ann	6		6
391	Expenses - Postage	Gomm, Mrs Ann	6.96		6.96
<b>Total:</b>			<b>18176.22</b>	<b>1375.6</b>	<b>19551.83</b>

#### **25/154 APPROVAL OF MINUTES**

It was **RESOLVED** to approve the minutes of the Town Council meeting held on 10<sup>th</sup> February 2026 without alteration. The minutes were signed by the Chairman.

#### **25/155 PLANNING COMMITTEE**

The minutes of the Finance Committee held on 3<sup>rd</sup> March 2026 were received. It was **RESOLVED** to endorse the recommendations therein.

#### **25/156 PROPERTY & RECREATION COMMITTEE**

The minutes of the Property & Recreation Committee held on 24<sup>th</sup> February were received. It was **RESOLVED** to endorse the recommendations therein.

A request was made for a green energy provider to be considered when looking to change the current provider.

**25/157 MEETING CLOSURE AND DATE OF NEXT MEETING:**

Date of next meeting: 14<sup>th</sup> April 2026

The meeting closed at 20.44 p.m.

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Distribution List: All current Town Councillors, Kingsbridge Town Council Website.  
For Information: e-circulation to: Councillor representatives - South Hams District Council and Devon County Council.

**APPENDIX A**

**Devon & Cornwall Police**

**Kingsbridge & Salcombe Neighbourhood Policing Team**

February – March 2026 Kingsbridge

The following report focusses on the period of 1st February to 9th March 2026 and is for the neighbourhood beat area of Kingsbridge town. It does not contain figures for the wider patrol patch from Modbury to Torre Cross.

For the location and period of time there have been a total of 35 recorded crimes. These were recorded in a mixture of ways including proactive police patrols, operations, responding to 999 calls and directly from 101 contact. As well as the 35 recorded crimes, further Police occurrences have been generated for licensing activities, firearms checks and vehicle related offences.

One report was for a historic sexual offence, which was disclosed as part of an ongoing investigation into harassment. Several incidences around stalking, assault and public order are attributed to one male who has been a priority for policing over the past few months. 5 of the crimes were generated off the back of a Pubs against Drugs operation within the town.

For the same period from 1st January to the 9th February 2026 there were 11 occurrences recorded. Although this seems a large increase, many of these were generated by an operation, proactive policing and by one priority male.

Over the past month the neighbourhood team have engaged with the local Scouts, supported visits to the local area by the local MP, run community engagement events and visited the local secondary school.

A joint operation entitled Pubs Against Drugs, encompassing multiple Police teams (neighbourhood, special constabulary, neighbourhood support team, Police licensing and dogs) and the local authority was executed on the 28th February 2026. This was an operation targeting drug use and supply within local pubs. The aim of the operation is for a highly visible presence within the town targeting drug supply and possession in pubs through the use of a trained dog and Police stop search powers. The outcome of this was 7 stop searches at the first pub, with 4 possession offences being recorded and 1 possession with intent to supply. Due to this initial success resources had to redeploy to investigate the more serious possession with intent to supply offence. However, another event is in the planning stages.

**PC 8327 McGREGOR**

## APPENDIX B

### Kingsbridge Town Clerks Report, 10<sup>th</sup> March 2026

1. The Kingsbridge Celebrates Christmas AGM is due to take place on 23<sup>rd</sup> March 5.30pm at the Crabshell, Kingsbridge. All are encouraged to attend – particularly if you are able to volunteer some time towards making this event a continued success.
2. A meeting was recently held with Jo Butler, General Manager of Visit South Devon. This was an incredibly informative meeting and we have already commenced a project to encourage more visitors to the area via bus tours. In addition, Jo has shared some of her experiences and expertise with the Information Centre. We look forward to improving the ways in which the town is marketed and to working in closer conjunction with both the Information Centre and South Hams Chamber of Commerce.
3. The Kingsbridge & Salcombe Gazette team visited the office on 3<sup>rd</sup> March, we will be providing them with a fortnightly article from Kingsbridge Town Council. Additionally, we will meet quarterly and work together to ensure all pertinent information is shared to help to inform all members of the community of projects/developments in the local area.
4. There is a Resilience Event taking place at Malborough Village Hall on 6<sup>th</sup> March, five councillors and the clerk are due to be in attendance.
5. The Mayor and Clerk have been invited to a Youth Council meeting 18<sup>th</sup> March, feedback will be provided at a later meeting.
6. A February Clerks meeting was held online to consider Resilience, LGR and other issues such as streamlining between the towns.
7. I attended a meeting at Follaton House to receive and update on potential 3G football pitch in the area. Further updates to follow.
8. There was a meeting regarding asset refurbishment with Wayne Babey and Emma Widdicombe from South Hams District Council. Both public toilets are due to be refurbished, also a program of bin/bench replacement is due to take place.
9. The Rotary/Kingsbridge in Bloom seating project for the end of quay is now awaiting South Hams District Council approval.
10. The Memorial Shelter upgrade is also awaiting South Hams approval.
11. We await a response from Devon County Council re some of the costings and connectivity issues regarding CCTV installation on Fore Street.
12. Security locks codes have been changed on both the garage and the bandstand box. Codes will be changed more frequently in future to ensure our assets are protected as far as possible.
13. The pump track project is progressing, an initial design has been received, we are now due to meet with the successful tender to discuss some of the aspects of the plan.
14. Nominations are now open for the 2026 Community Champions, forms can be completed online or hard copies are available from the Town Council offices. Nomination deadline is 31<sup>st</sup> March 2026.
15. Grant funding is available for local clubs, groups and organisations involved in recreational, social or cultural pursuits within the community. Bids are now invited for the Financial Year 2026 – 2027. Application forms and full details can be obtained from the Council Offices or by downloading from our website. The deadline for applications is noon on Friday 17<sup>th</sup> April. Successful grants will be distributed mid-May.

## APPENDIX C

### Police Advocate Meeting – Tuesday 24 February 2026 Summary of updates, crime trends and discussion points

#### Recent Crime Updates (Dec 2025 – Feb 2026)

- **Shoplifting:** Incidents: 13 (Dec), 21 (Jan), 10 (Feb) - 41% reduction compared with Feb last year.
- **Kingsbridge Young Offender:**  
Enhanced focus led to two major investigations, arrests and remands. The individual was sentenced in February to 12-month Detention and Training Order (six months to serve).
- **Salcombe Young Offender:**  
Complex case managed by Neighbourhood Police Team with Performance Assessment Unit support. The individual was arrested for multiple offences in Salcombe and beyond South Hams. Initially remanded to London Local Authority care; now remanded awaiting hearing.
- **Crime Volumes:**  
Overall crime - Feb: 334, Jan: 384, Dec: 249  
Theft - 140% increase, largely due to Operation Ferryhill (parcel thefts).  
Arrest Rates (Jan 2026): Domestic Abuse: 52.4%, Rape and Serious Sexual Offences: 69.2%, Stalking: 38.3%
- **Crimes by Area (Jan 2026):**  
Kingsbridge/Salcombe: 119 (up from 61; 95% increase)  
Kingsbridge Town - 22 crimes (Dec) → 46 (Jan) – Theft/young offender account for most offences.  
Rural Kingsbridge - 29 Dec, 48 Jan - 30 thefts linked to Operation Ferryhill.
- **Operational Updates:**  
Engagement events have been taking place; more dates on police website.  
Operation Ferryhill: Ongoing parcel theft investigation (Evri series).  
Drug warrants and house closures continue.
- **Meeting Discussion Points:**  
Request made for police reports at full council meetings (2nd Tuesday monthly, 6.30pm).  
Rogue traders continue to operate in the area targeting vulnerable people. Public are encouraged to report concerns so safeguarding checks can be made.  
Drug enforcement continues, this is intelligence-led, potential use of dogs around pubs in summer.  
PADS (Pubs Against Drugs) surveillance and covert work on violence against women and girls.  
Torcross protest monitored; individuals visited; support and monitoring in place.

**Public intelligence remains essential.**

Next Meeting: Tuesday 31 March at 13:00

## Kingsbridge Town Council (KTC)

MINUTES OF A MEETING OF THE PLANNING COMMITTEE, TOWN CLERK'S OFFICE, QUAY HOUSE, AT 6.30 P.M. ON TUESDAY 31<sup>st</sup> March 2026

Present: Cllr Anne Balkwill  
Cllr Philip Cole  
Cllr Martina Edmonds (Chairman)  
Cllr Jennings  
Cllr Graham Price  
Cllr Julie Taylor

In Attendance: 0 members of public  
Katharine Harrod (Town Clerk)

26/01 APOLOGIES FOR ABSENCE – None.

Public Open Forum – No members of public present.

### THE MEETING CONVENED

26/02 DECLARATIONS OF INTEREST – No declarations of interest were received.

26/03 MINUTES OF PREVIOUS MEETING - The minutes of the Planning Committee meeting dated 3<sup>rd</sup> March 2026 were approved at the meeting of the Full Council on 10<sup>th</sup> March 2026.

26/04 TREE WORK APPLICATIONS – None for the period

26/05 TREE WORK DECISIONS, CORRESPONDENCE & REPORTS –

It was noted that no further feedback has been received regarding the protection of trees at Tumbly Hill Day Centre.

26/06 PLANNING APPLICATIONS

The following applications were received from South Hams District Council for consideration:

1. 0247/26/HHO, 1 Manor Park, TQ7 1BB, demolition of existing porch, side and conservatory extensions. Proposed extensions with rooflights, installation of solar panels, new slate roof and replacement patio / external works. Response date: 10<sup>th</sup> April

**Kingsbridge Town Council support this application strictly subject to the applicant ensuring the drainage/sewage systems for the property are fully operational and effective.**

2. 0635/26/FUL, Coast Bar And Nightclub, Lower Union Road, TQ7 1EF. Reconfiguration & renovation of nightclub/food bar and 2 existing residential units to create 4 additional residential units (6 total) & ground floor restaurant. Response date: 16<sup>th</sup> April

**Kingsbridge Town Council support this application subject to the parking provision meeting the requirements of Policy KWAC T3. Due to the location of the property, it is also essential for a detailed Construction Management Plan to be in place prior to any works commencing.**

3. 0693/26/HHO, 24 Warren Rd, Kingsbridge, renovation & extension of existing dwelling. Response date: 21<sup>st</sup> April

Kingsbridge Town Council conditionally support this application.

Concerns were raised regarding light pollution coming from the roof light in the kitchen – refer to Policy KWAC Env5 Prevention of light pollution. A remote operated blind would prevent light pollution.

Due to issues caused by surface water runoff, Councillors request that there be no increased discharge to the combined sewer, this can be achieved through soakaways being installed in the garden and permeable surfaces for parking areas.

4. Neighbouring Consultation: 0702/26/FUL, Tacket Wood Bungalow, Tacketwood, Kingsbridge, TQ7 3AY, Reconfiguration of an existing dwelling and erection of a new self-build dwelling in the garden. Response date: 23<sup>rd</sup> April

**Kingsbridge Town Council strongly objects to this application.**

The site lies within the South Devon Area of Outstanding Natural Beauty (AONB), contains a significant number of TPO-protected trees, and directly adjoins a Site of Special Scientific Interest (SSSI) at the end of the garden. The proposed development would cause unacceptable harm to this highly sensitive landscape.

The site is also highly visible from both the footpath on the Tacket Wood side as well as from Kingsbridge – there are clear views across the estuary towards the property. The scale, height and form of the proposal are out of keeping with the surrounding natural landscape and would result in a negative visual impact.

Relevant policies: KWAC Env3 – Impact on the Natural Environment, AONB, green corridors and green infrastructure & South Devon AONB Management Plan

There are serious concerns regarding the potential removal or damage of TPO trees. It was felt that protected waterside trees were targeted for removal to “improve the view.” This is wholly unacceptable and contrary to statutory protections.

The proximity to the SSSI further heightens the need for caution, ecological safeguarding, and strict adherence to environmental policy.

The scale of glazing and external lighting proposed would introduce significant light pollution into a dark landscape setting, contrary to KWAC Env5 – Prevention of Light Pollution. This would adversely affect wildlife corridors, the SSSI, and the wider AONB.

The site lies within a flood zone to either side, the application does not adequately address surface water management, nor the cumulative impact on water quality.

Relevant policy: KWAC Env6 – Prevention of Flooding and Impact on Water Quality

The proposed design is out of character with the surrounding area and fails to respect the landscape setting. The height, massing and contemporary form are inappropriate for such a sensitive location. Relevant policy: KWAC Be3 – Design Quality

**Parking and Use of Rooms -** The applicant states that ONS census data shows the greatest need is for larger properties rather than one/two-bedroom units. The proposals show a two and a three-bedroom unit with certain rooms labelled as “home offices,” which conveniently avoids triggering additional parking requirements. There is a clear insinuation that these rooms would function as bedrooms, and the parking provision is therefore inadequate and must be addressed.

**Relevant policy: KWAC T3 – Car Parking**

The application documents contradict one another in key areas particularly with regard to demolition. The design and access statement clearly states that the new self-build property will be built largely on the footprint of the demolished part of the existing house. Yet the Climate Emergency Compliance Form states that M5 is not applicable despite the form clearly stating that it is applicable to applications where demolition is involved. The architect’s drawings also refer to demolition. These inconsistencies undermine confidence in the accuracy and reliability of the submission. The plans must be coherent.

Given the environmental sensitivity, constrained access, and proximity to the SSSI, a Construction Management Plan is essential if this application should be approved.

With regard to Pre-Application Advice, the applicant implies that the proposal should proceed because two rounds of pre-application advice were received. Pre-application advice is not consent and does not override policy conflicts or environmental harm. The Council requests that the pre-application stipulations are carefully reviewed.

In conclusion, this application conflicts with multiple local and national planning policies, poses unacceptable harm to the AONB, SSSI, and protected trees, and is based on contradictory documentation. Kingsbridge Town Council therefore strongly objects and urges the Local Planning Authority to refuse the application.

## **26/07 PLANNING DECISIONS, CORRESPONDENCE & REPORTS**

### **Planning Decisions received from South Hams District Council:**

1. 0751/25/VPO, Development Site North of West Alvington Hill at Sx 7299 4407, modification of Section 106 Agreement on 28/0508/15/O. 23/4/25. **Under consideration.**
2. 3192/24/FUL, Avon Centre, Wallingford Road, Redevelopment of site to provide a care home (use class C2) including access, parking, landscaping & other associated works. Consultation end date 28/11/24. **Under consideration.**
3. Readvertisement: 3080/25/HHO, 126 Fore Street, Kingsbridge, TQ7 1AW, single storey rear extension & new outbuilding in back garden. Response date 03/12/25. **Under Consideration.**
4. 3329/25/FUL, Wills Marine, The Quay, Kingsbridge, TQ7 1JF, Extension to existing marine retail unit to provide a new showroom & cafe on existing boat storage yard & demolition of part of building. Response date 25/12/25. **Under Consideration.**

5. Secretary of State Appeal: 1329/25/FUL, Dennings, Wallingford Road, Kingsbridge, TQ7 1NF, Construction of 1no. dwelling. Appeal reference: 6001648. **Appeal started.**
6. Secretary of State Appeal: 1629/25/FUL, Dennings, Wallingford Road, Kingsbridge, TQ7 1NF, Erection of agricultural barn to support vineyard. Appeal reference: 6001592. **Appeal started.**
7. Secretary of State Appeal: 1485/25/FUL, Dennings, Wallingford Road, Kingsbridge, TQ7 1NF, Erect four garages to serve approved dwellings. Appeal reference: 6001586. **Appeal started.**
8. 3644/25/HHO, Duncombe Villa, Duncombe St, Kingsbridge, TQ7 1LR, excavation of the front garden to create a parking area & partial demolition & rebuild of a structure in a conservation area. Response date: 12th February 2026. **Under consideration.**
9. 0054/26/HHO, Number Nine, 9 Green Close, Kingsbridge, TQ7 1NH, application for first floor side extension to dwelling. Response date: 18th February 2026. **Approved.**
10. 0115/26/ARC, High House Point, 56 Embankment Road, Kingsbridge, TQ7 1LA, approval of details reserved by conditions 2 (Materials), 9 (External Lighting) and 11 (Carbon Reduction) of planning consent 3049/25/VAR. **Approved.**
11. 0199/26/HHO, 20 Warren Road, Kingsbridge, TQ7 1LB. Conversion of loft & addition of Dormers. Response date: 9th March. **Approved.**
12. 3773/25/FUL, 1 The Sidings, Old Station Yard, Kingsbridge, TQ7 1FB. Conversion and extension of an existing dwelling to form 2 dwellings, with associated changes to parking, amenity areas, boundaries and installation of solar PV to garage roof. Response date: 11th March. **Approved.**
13. 0220/26/NMM, 8 Derby Road, Kingsbridge, TQ7 1JJ, Non-material minor amendment to planning consent 0049/23/HHO for the addition of one velux-style window. **Approved.**

## 26/08 ANY FURTHER CURRENT PLANNING MATTERS

1. Councillors discussed the National Planning Policy Framework (NPPF) Para 14 implications for Local and Neighbourhood Plans.

The tilted balance is a planning test that shifts the decision-making balance in favour of granting permission when a council's key policies are out of date - most commonly when it cannot demonstrate a five-year housing land supply. It means harms must "significantly and demonstrably outweigh the benefits" for a refusal to be justified.

Footnote 7 of the NPPF lists designations that switch off the tilted balance, including:

- Habitat sites
- SSSIs
- Green Belt
- Local Green Space
- National Landscapes (AONBs)
- National Parks
- Heritage Coast
- Irreplaceable habitats
- Designated heritage assets
- Areas at risk of flooding or coastal change

If any of these apply and provide a clear reason for refusal, the tilted balance is not engaged, a number of these are applicable to the majority of the Kingsbridge area.

It is believed that South Hams District Council uses 2021 census data for local planning etc but this has not been confirmed. Kingsbridge Town Council need to obtain details regarding the number of dwellings within the Kingsbridge boundary line and a breakdown of bedrooms for those dwellings.

When questioning South Hams District Council about obtaining a new Housing Needs Analysis, the response received advised that there was uncertainty how much weight it would carry in planning decisions. This because the government's housing targets are set at a district level. Since South Hams District Council lost their five-year land supply following the increased targets, the presumption in favour of sustainable development applies to all of South Hams, irrespective of the outcome of a Housing Needs Analysis. A housing target for Kingsbridge would be worked out from the district's target, not evidenced local need.

**26/09 ENFORCEMENT:**

Please note that the Enforcement lists are confidential and issues concerning Enforcement cannot be discussed at a meeting that is open to the public. South Hams District Council are responsible for the enforcement of all planning breaches, Kingsbridge Town Council has no authority to deal with issues of this nature.

Please will continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via <https://www.southhams.gov.uk/report-it>

**26/10 DATE OF THE NEXT MEETING – 5<sup>th</sup> May 2026**

The meeting closed at 8.05 p.m.

**Signed as a true record:** \_\_\_\_\_

**Print Name & Date:** \_\_\_\_\_

**Distribution List:** All current Parish Councillors, Kingsbridge Town Council Website.

**For Information: e-circulation to:** South Hams District Council Councillor representatives.