

**MINUTES OF THE MEETING OF KINGSBRIDGE TOWN COUNCIL  
HELD IN THE COUNCIL CHAMBER, QUAY HOUSE,  
AT 7.00 P.M. ON TUESDAY 11 JANUARY 2022**

**Present:** Cllr Mike Jennings (Chairman)  
Cllr Anne Balkwill  
Cllr Philip Cole  
Cllr Barrie Fishman  
Cllr Steve Mammatt  
Cllr Chris Povey  
Cllr Graham Price  
Cllr Danielle Rawstron  
Cllr Mel Rollinson  
Cllr Adam Sherring  
Cllr Paul Vann  
Cllr Julia Wingate

**In Attendance:** County Cllr Julian Brazil  
District Cllr Denise O'Callaghan  
One Member of Public  
Martin Johnson (Secretary)

**21/114 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Martina Edmonds and District Cllr Susan Jackson.

**Public Open Forum**

There were no statements from members of public.

**21/115 REPORTS FROM POLICE, DEVON COUNTY COUNCIL AND  
SOUTH HAMS DISTRICT COUNCIL REPRESENTATIVES**

**115.1** County Cllr Brazil reported upon Devon County Council (DCC) business. Church Street would be closed from mid-February to mid-March for works to rectify the unsatisfactory condition of the highway. However, vehicular access would be required to the Sorting Office and businesses in Bridge Street. The A379 would be closed at Chillington mid-February for works but diversions would be in place. A local resident had raised concerns about the condition of Fore Street footways and suggested paving slabs should be replaced with tarmac to reduce trip hazards. Members considered tarmac would impact on the aesthetics of Fore Street, was difficult to repair when access was required to underground services and the suggestion was not supported. However, the local highways officer would be contacted to determine the extent of footway inspections. Quay public toilets were in an unsatisfactory condition and South Hams District Council (SHDC) had agreed to carry out repairs.

**115.2** District Cllr O'Callaghan reported that SHDC had held a recent housing meeting; the K5 development off West Alvington Hill was due to commence in June 2022. A further update had been requested for wall repairs and re-opening of

Church Steps Passageway; the appointment of an engineer to oversee the works and a timescale was anticipated. Cllr Jackson would request an update on the current closure of the café and future for the cottage in the Recreation Ground. At the previous Development Management Committee approval had been given for a planning application in Linhey Close however, a condition had been made for some obscure glazing to protect the amenity value for a neighbouring property. A current planning application for a new dwelling in Wallingford Road was likely to be supplemented by further proposals for ancillary development. Legal proceedings for the Lock's Hill development would return to court on 3 March; a planning application for a variation to the current approved proposals was being progressed. A Task and Finish Group for housing matters would be reviewing good practice elsewhere. SHDC was managing grants for hospitality, leisure and accommodation sectors impacted by the Covid-19 Omicron wave. People renting via housing associations could receive cash incentives to downsize their properties. Finally, she would explore the condition of public toilets at other locations and ascertain how they were managed and cleaned.

*County Cllr Brazil left the meeting*

**21/116          URGENT BUSINESS**

None.

**21/117          DECLARATIONS OF INTEREST**

None.

**21/118          MINUTES OF PREVIOUS MEETING**

It was **RESOLVED** that the minutes of the council meeting held on 14 December 2021 be approved and signed by the Chairman.

**21/119          PLANNING COMMITTEE**

It was **RESOLVED** to receive and adopt the Resolutions in the minutes of the Planning Committee held on 4 January 2022.

Members noted the positives of potentially setting-up a Kingsbridge Community Land Trust and would request another meeting with SHDC officers shortly.

**21/120          FINANCE COMMITTEE**

It was **RESOLVED** to receive and adopt the Recommendations in the minutes of the Finance Committee held on 6 January 2022.

The Precept for financial year 2022/23 was confirmed at £193,920 which would require KTC's contribution from a Band D council rate at £88.21 (an increase from £82.08 of £6.13 at 7.47%).

## **21/121      TOWN CLERK'S REPORT**

**121.1 Kingsbridge Feoffees and Dodbrooke Feoffees – Vacancies.** A request had been received, following Cllr Peter Ralph's recent retirement, for more Members to become Trustees but unfortunately no one had the time resource to accept.

**121.2 Street lamp columns – Fore Street.** The recent damage and removal of a street lamp in lower Fore Street had been flagged up by DCC and all columns throughout the high street would need to be inspected. If required, the columns would be changed for new models but these will have 'heritage kits' to make them acceptable adjacent to listed buildings in the Conservation Area. KTC would be consulted upon design next financial year 2022/23. The current columns had been adapted to include timer sockets for the Christmas Lights and these would need to be transferred over as it represented high cost equipment paid for by KTC.

**121.3 Graffiti.** There had been recent incidents of graffiti in public spaces and it was anticipated to be either cleaned off or painted over shortly but required the forecast of a few days fine weather.

**121.4 KTC internal matter.** On completion of the council meeting, all Members were requested to stay behind to receive a report from Cllrs Cole and Price on an internal matter.

**121.5 Neighbourhood Plan update.** A public consultation managed by SHDC for Regulation 16 stage of the Plan was anticipated from late January for a period of 6 weeks. This required some administration by KTC and a library of documents to be made available.

**121.6 Kingsbridge Community Champions.** Members supported for KTC to run a Community Champions scheme for 2022 (without specific categories identified).

**121.7 Committees.** Cllr Jennings would step down from the Planning Committee and Cllr Sherring would join Planning, Environment & Resilience and Property & Recreation Committees.

**121.8 Staffing.** An Administrator vacancy in Reception would be coming up soon.

## **21/122      REPORTS ON MEETINGS OF OUTSIDE BODIES AND AUTHORITIES/AGENCIES**

**122.1 KTC, SHDC and Middlemarch community land trust meeting 17 December 2021.** Reported within the Planning Committee minutes at agenda item 21/119.

**122.2 KTC breakfast meeting 11 January 2022.** Several Members had discussed: a marketing plan for Kingsbridge, promotion of KTC business, community events for 2022 and a sponsorship scheme for new bench seats in the town square/along

estuary footways. Members supported the outcomes and for another meeting to be held in early February to progress matters.

**122.3 KTC & Kompan Recreation Ground play area meeting 11 January 2022.**

The Town Clerk had met with Kompan to discuss the play area refit. The company anticipated to commence work on either 25 or 26 January for a maximum period of 2 weeks. The works would include: resurfacing, new springers, stepping pods and a balance beam.

**122.4 Kingsbridge In Bloom update.** Promotional flyers would be distributed around town showcasing KIB initiatives. The Royal Horticultural Society had awarded Kingsbridge the accolade of representing the South West in the national Britain In Bloom competition for 2023.

*District Cllr O'Callaghan left the meeting*

**122.4 Fire Authority meeting 7 January 2022.** Cllr Cole had attended a Devon and Somerset Fire and Rescue Service remote meeting which had been informative and had subsequently completed an online survey.

**21/123 FINANCE – PAYMENT OF ACCOUNTS**

Members received a schedule of payments due to date 11 January 2022. It was **RESOLVED** that the payments amounting to £32,790.64 be approved and signed by the Chairman.

**21/124 BUSINESS BROUGHT FORWARD BY THE CHAIRMAN**

None.

**21/125 QUESTIONS TO THE CHAIRMAN**

None.

*The meeting closed at 8.15 p.m.*

..... Presiding Chairman .....Date