

Kingsbridge Town Council

MINUTES OF A MEETING OF THE POLICY COMMITTEE HELD ON TUESDAY 29 JANUARY 2019 AT 7.00 P.M. IN QUAY HOUSE

Present: Cllr Mike Jennings (Chairman)
Cllr Anne Balkwill
Cllr Philip Cole
Cllr Samantha Dennis
Cllr Barrie Fishman
Cllr Chris Povey

In attendance: Cllr Peter Ralph
Julia Wingate
Martin Johnson (Secretary)

18/17 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Dena Bex and Robin Griffin.

Public Open Forum

There were no members of public present.

18/18 DECLARATIONS OF INTEREST

There were no declarations of interest.

18/19 MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 30 October 2018 were approved as a correct record.

Members then reviewed Fore Street Car Park charges and South Hams District Council's (SHDC) proposal to introduce Pay on Entry for the public toilets.

It was noted that the car park could be very busy but conversely quiet on different days/times and it was impossible to identify what quotas were local residents, workers or shoppers. It was agreed that motorists appeared willing to pay for convenience and likely to use Fore Street rather than the Cattle Market no matter what charges were introduced. Members noted that it would be helpful to signpost motorists to other town car parks should Fore Street be full. Moreover, statistics for RingGo should be researched to ascertain how much repeat paying was taking place in order to extend stays in the car park.

SHDC had requested Members' feedback to its proposal to introduce Pay on Entry for Fore Street public toilets. At the council meeting held on 15 January 2019, Members had resolved to investigate Fore Street (and Quay toilets) being part of a wider devolution pilot for several toilets around the estuary. However, District Cllrs Brazil and Gilbert had responded that the Quay was not proposed for any changes and the suggested pilot would be independent at present.

Members considered that all 4 options for Fore Street public toilets were undesirable i.e. closure, pay on entry, KTC annual payment of £4.2k (in lieu of pay on entry) and devolution to KTC. Taking stock of a briefing paper and after a full discussion, it was **RECOMMENDED** to feedback to SHDC that Pay on Entry should be introduced to Fore Street public toilets.

18/20 PRIORITIES & AMBITIONS FOR 2015-2019

Members received a listing of Priorities & Ambitions which was reviewed and updates incorporated. It was **RECOMMENDED** to adopt a revised listing of Priorities & Ambitions for 2015-2019, and to progress various projects, at Annex A.

18/21 PUBLIC REALM IMPROVEMENTS

MeiLoc landscape architects' Kingsbridge Public Realm Guidelines had been adopted at the council meeting held on 15 January 2019. The overall scheme detailed a range of improvements for the town centre e.g. decluttering Fore Street and provision of improved public spaces at identified locations by widening pavements to create stopping points for walkers.

Members noted that the holistic scheme would be very costly however, it may be able to deliver it incrementally. To this end, Members received a 'next steps' briefing from MeiLoc which focussed on the development of outline design plans for: the entrance to Fore Street car park, upper Fore Street in the area around The Shambles and lower Fore Street adjacent to Peacocks store. There was likely to be an under spend within the current financial year 2018/19 for Town Centre Task Force projects which could be carried forward to financial year 2019/20 which had a budget for the same at circa £24k.

Cllrs Cole, Dennis and Povey reported on an interesting field trip to Falmouth and Truro where they had met a town centre manager and conducted walkabouts to consider the public realm. Finally, Members received a briefing on the Future High Streets Fund administered by central government which invited applications for town centre regeneration projects through innovative proposals. The prospectus was likely to be brought up at SHDC's Town Centre Strategy meeting on 31 January 2019 which would be attended by Cllrs Dennis and Povey alongside Richard Benton, Chairman, Neighbourhood Plan Steering Group.

It was **RECOMMENDED** to progress the adopted Kingsbridge Public Realm Guidelines focussing on opportunities for tangible delivery of some aspects of the overall scheme in financial year 2019/20.

18/22 DATE OF NEXT MEETING

Tuesday 30 April 2019 at 7.00 p.m.

Annex:

A. Priorities/Ambitions for 2015-2019.

The meeting closed at 9.13 p.m.

Kingsbridge Town Council – Priorities & Ambitions for 2015-2019

Revised by the Policy Committee 29 January 2019 *New comments in Red*

Project	Ambition or Priority (S, M or L)	Comments
Community Facilities		
Community Centre	Ambition	<ul style="list-style-type: none"> • No current proposal following failed bid in 2008 (Centre for Kingsbridge Community). • What is the current need? What is the brief? What would be the impacts on current venues? • There were numerous meeting places in town which could accommodate up to 50 persons. • Included in the Open Spaces, Sport & Recreation Plan (OSSR) project listing below.
Heritage		
Heritage Promotion	Short term	<ul style="list-style-type: none"> • Members agreed that heritage sites/places of interest could be incorporated into better waymarking rather than introducing a standalone Heritage Trail.
RNLI 150 th Anniversary	Short term	<ul style="list-style-type: none"> • Salcombe Lifeboat 150th anniversary September 2019. • RNLI proposal for 2 structures i.e. either end of the estuary; possibly sculptures or bronzes. • Supported by Members and Cllr Balkwill had agreed to co-chair a working group.
Open Spaces		
Future use of KTC owned land off Derby Road	Short term	<ul style="list-style-type: none"> • Anticipated completion of sale to Kingsbridge Feoffees on 1 February 2019.
Town Square & Bandstand promotion	Short term	<ul style="list-style-type: none"> • Better promotion required to encourage greater use of the adjoining Town Square, Bandstand & Quay House lawn e.g. arts, drama, Sunday Bandstand concerts • Press releases and website update to include pricing/photos (new page). • Request BT to clean up the public phone box at the Bus Station; ambition to replace with a red telephone box.
Vibrant Local Economy		
Way marking for pedestrians	Short term	<ul style="list-style-type: none"> • Waymarking signage needed to direct pedestrians to Fore Street/environs from Quay & Fore Street car parks plus probable repeater signs. • Monolith style signs very popular around UK; waymarking to include heritage sites (linked with Heritage Promotion above).
Fore Street (& environs) improved street scene	Short term	<ul style="list-style-type: none"> • Replacement litter bins with better design (liaison required with DCC & SHDC but no requirement to purchase recycling bins as nil resource to recycle public litter for foreseeable future), better Fore Street signs (currently at Scoops & Methodist Church), re-decoration & maintenance of shop fronts via a discounted scheme, introduction of

		<p>water fountains, wi-fi, pop-up shops for empty premises, internal vinyl window dressing for empty premises, waymarking signs and liaison with SHDC to provide house-style replacement bollards in the Town Square.</p> <ul style="list-style-type: none"> • KTC to clean plastic bins through Town Centre on a regular basis. • 'The 800 Project' to celebrate the 800th anniversary of the Abbot of Buckfast granting Kingsbridge a market: celebration on Saturday 14 September 2019. • Potential entrant for Great British High Street Awards 2019. • Explore one-way entry into Fore Street car park and exit only to Cookworthy Road (A379) alongside DCC and SHDC.
Public Realm Design Guidelines	Short term	<ul style="list-style-type: none"> • MeiLoc landscape architects' Kingsbridge Public Realm Design Guidelines adopted by KTC in January 2019 (see minutes full council 15 Jan 19 & Policy Ctte 29 Jan 19). • Suggestions for a range of street scene improvements from Quay Car Park to the junction Fore Street/Duncombe Street e.g. micro-seating areas and a pocket park. • Liaison required with stakeholders i.e. DCC, SHDC, Chamber of Commerce, shopkeepers and local residents.
Town Square Markets	Short term	<ul style="list-style-type: none"> • Enhance the current weekday markets in the Town Square e.g. house-style stalls/gazebos, live music and more stalls/varied goods. • Investigate: French Market, furniture market, collectibles market, open-air auction, events and art installations. Liaison/research with other towns required.
Town Centre Manager	Medium term	<ul style="list-style-type: none"> • Investigate employment of a town centre manager/arts officer.
Youth facilities & engagement		
Greater engagement with young people	Short term	<ul style="list-style-type: none"> • Possible use of 'silicon estuary' domain name as a youth engagement/IT work placement project
Transport		
Bus station improvements	Short term	<ul style="list-style-type: none"> • Better information/signage required for bus services and shops/local services to augment recent Bus Station refit. • Main bus shelter: cleaning, repainting and "Kingsbridge Bus Station" sign overhead.
Charging points for electric vehicles	Short term	<ul style="list-style-type: none"> • Investigation of electric charging points approved by SHDC for Quay & Fore Street car parks.
Communications		
Greater Town Council profile	Short term	<ul style="list-style-type: none"> • Council Chamber: new covers required to 'hide' night storage heaters and artificial plants to complete the redecoration/make over by end financial year 2018/19.
Sport & Recreation		
Open Space, Sport & Recreation Plan projects	S, M & L	<ul style="list-style-type: none"> • Projects listing attached.
New cycle path Kingsbridge to Salcombe	Medium term	<ul style="list-style-type: none"> • Application for funding made to DCC/SHDC Communities Together Fund for a feasibility study alongside 3 other local councils (decision-making meeting 7 February 2019).

Environment		
Plastic Free Kingsbridge	Short term	<ul style="list-style-type: none"> • Cllr Dennis & Staff to explore further plastic-free ambitions in Quay House e.g. Fair Week Reception used wooden cutlery etc.
Bins		<ul style="list-style-type: none"> • Recycling signage to be removed from dual bins e.g. opposite Wills Marine because all waste goes to landfill and it is confusing.

7. Projects priority list. Based on an assessment of relative need, and reflecting the priorities of the local community following public consultation, the following list reflects current deficiencies in provision and opportunities for enhancement resulting from S106 developer contributions in Kingsbridge:

Item no. & priority: short, medium or long	Project	Requirement and location	Cost estimate	Lead authority
1 Short	Football pitches	Provision of adult & junior pitches, changing rooms & car park at Belle Hill or West Alvington Hill (fields opposite Community College)	£0.25m-£0.5m	
2 Medium	Rugby club improvements	Provision of mini or midi 3G artificial grass pitch & highway access upgrade at High House	£0.25m	
3 Short	Children's play spaces	Total refit with new play equipment at Montagu Road, Treblepark and Duncombe Park	£50k-£75k £30k-£35k	
4 Medium	Park infrastructure	Public art, replacement trees & shrubs, terrace project to include disability access, 24/7 public toilets & low level lighting at Duncombe Park	£75k-£100k	
5 Medium	Park infrastructure	Derby Road entrance upgrade, pond refit, public art, teen zone improvements, 24/7 public toilets & low level lighting at the Recreation Ground	£35k-£45k	
6 Short	Bmx/dirt bike track	Provision of off-road bike track at Rack Park amenity space	£2.5k-£5k	
7 Short	Park clubhouse	New build modern community hub facility to replace the current dilapidated clubhouse	£tbc	

8 Medium	Cricket	New artificial wicket, nets & practice facilities at The Butts, West Alvington	£25k	
9 Medium	Skatepark	Replacement of existing ramps at the Skatepark & new roofing OR new Skatepark at location to be determined	£25k-£50k £100k-£200k	
10 Medium	Waterside amenity space	Refit dinghy storage, flood preventative works & BBQ area at Bowcombe amenity space	£tbc	
11 Medium	Public slipway	Provision of dinghy racks, boat washing facilities & Slipway upgrade at Quay Car Park	£tbc	
12 Short	Civic Space	Improvements in accordance with Kingsbridge Public Realm Guidelines adopted January 2019 (report by landscape architects covering area from Quay Car Park to junction Fore Street & Duncombe Street)	£tbc	
13 Long	Cemetery	New cemetery at a location to be determined	£tbc	
14 Short	Avon Valley Cycle Route	New coast to moor cycle route from Kingsbridge to South Brent	£tbc	
15 Short	Kingsbridge to Salcombe Trail	New multi-use trail from Kingsbridge to Salcombe	£tbc	
16 Long	Community Hall	New community hall at a location to be determined	£10m-£15m	
17 Medium	Community water sports	Facilities for paddle boarding & canoeing at the head of the estuary	£tbc	