

Kingsbridge Town Council

PROPERTY COMMITTEE

The next meeting of the Property Committee will be held in the Council Chamber, Quay House at **7.00 p.m. on Tuesday 18 December 2018**. You are summoned to attend.

AGENDA

- 18/36 APOLOGIES FOR ABSENCE
To receive apologies for absence.

Public Open Forum

Ten minutes is set aside to enable Kingsbridge electors to make statements or ask questions on property related matters.

- 18/37 DECLARATIONS OF INTEREST
To invite members to declare any pecuniary or non-pecuniary interests.

- 18/38 MINUTES OF PREVIOUS MEETING
To receive the minutes of the meeting held on 25 September 2018. **Paper 1**

- 18/39 PLANNED MAINTENANCE SCHEDULE **Paper 2**
To receive and consider a revised planned maintenance schedule.

- 18/40 QUAY HOUSE
To receive and consider reports on:
1. Council Chamber upgrade phase 2. To include proposals for: new carpet, covers for night storage heaters and tables/chairs refurbishment.
 2. Supply and installation of Manchester bollards to protect porch columns.
 3. Feedback: mayors' boards re-lettering, uplighters, clock, annual fire equipment checks, dishwasher, contract cleaning & minor repairs.

- 18/41 QUAY HOUSE GROUNDS
To receive and consider reports on:
1. Community resilience equipment store: planning consent, supply & installation.
 2. Feedback: stacking chairs/trolley, nil requirement for tree surgery & 2nd Courtyard clearance.

- 18/42 BANDSTAND
To receive and consider a report on the Bandstand to include commemorative plaque.

- 18/43 EMBANKMENT ROAD CEMETERY
To receive and consider reports on:
1. Tree survey of 5 in number Holm Oaks bordering Embankment Road (A379).
 2. Grave/cremation spaces.
 3. Repairs to headstones.
 4. Grounds maintenance.

- 18/44 ST EDMUNDS CHURCHYARD
To receive and consider reports on:
1. Grounds maintenance.
 2. Shrubbery clearance.

- 18/45 TREBBLEPARK ALLOTMENTS
To receive and consider reports on:
1. Tenancy and condition of plots.
 2. Grounds maintenance.
 3. Feedback: rubbish collection.
- 18/46 LAND OFF DERBY ROAD
To receive and consider a report on the sale of the land to Kingsbridge Feoffees for an affordable housing development.
- 18/47 WAR MEMORIAL
To receive and consider a report on the condition of the War Memorial.
- 18/48 EMBANKMENT DECORATIVE LIGHTS
To receive and consider a report on the condition of the decorative festoon lights.
- 18/49 CCTV
To receive and consider a report on the CCTV system and OPCC monitoring project.
- 18/50 CHRISTMAS LIGHTS 2018/19
To received and consider a report on the current festive lights display to include: public feedback, installation challenges and budget.
- 18/51 RED TELEPHONE BOX/WORLD'S SMALLEST NIGHT CLUB
To receive a report on the condition of the telephone kiosk outside the Police Station, Fore Street.
- 18/52 ANY FURTHER IMMEDIATE PROPERTY MATTERS
To consider any related immediate property matters. To include:
1. Painting over graffiti in Eastern & Western Backways.
 2. Maintenance of public seats/picnic benches.
 3. Cleaning of highways signage, cleaning of bus shelters and highways shrubbery clearance.
 4. Weekly and quarterly staff checks.
- 18/53 DATE OF NEXT MEETING
Tuesday 26 March 2019 at 7.00 p.m.



Martin Johnson
Town Clerk
12 December 2018

Distribution: Town Mayor, Deputy Town Mayor, Cllr Dena Bex, Cllr Philip Cole, Cllr Samantha Dennis, Cllr Robin Griffin, Cllr Irene Jeeninga, Town Clerk, Noticeboards, Website, Facebook, Property Committee file.