

## **Kingsbridge Town Council**

### **MINUTES OF A MEETING OF THE POLICY COMMITTEE HELD ON TUESDAY 31 JULY 2018 AT 6.00 P.M. IN QUAY HOUSE**

**Present:** Cllr Mike Jennings (Chairman)  
Cllr Anne Balkwill  
Cllr Philip Cole  
Cllr Samantha Dennis  
Cllr Barrie Fishman  
Cllr Robin Griffin

**In attendance:** Laura Cregan (Secretary)

#### **18/01 ELECTION OF CHAIRMAN**

Cllr Jennings was elected as Chairman of the Policy Committee for mayoral year 2018/19.

#### **18/02 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Dena Bex, David Baisie and Chris Povey.

#### **Public Open Forum**

There were no members of public present.

#### **18/03 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **18/04 MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 24 April 2018 were approved as a correct record.

#### **18/05 PRIORITIES & AMBITIONS FOR 2015-2019**

Members received a listing of Priorities & Ambitions which were reviewed and amendments proposed. It was **RECOMMENDED** to adopt a revised listing of Priorities & Ambitions for 2015-2019, and to progress various projects, at Annex A.

#### **18/06 COMMUNITIES TOGETHER FUND**

Members received information on the South Hams Communities Together Fund (formerly Town And Parish/TAP Fund). Local councils, registered charities, voluntary groups and social enterprises could all apply. Applicants must demonstrate that they had explored opportunities to work with others, identifying new ideas for their mutual benefit and match funding was encouraged. The deadline for

applications was Friday 14 December. It was **RECOMMENDED** to bring up any proposals at a full council meeting.

**18/07            RED TELEPHONE BOX/‘WORLD’S SMALLEST NIGHT CLUB’**

Members supported the continuation of the night club installation in the red telephone box in upper Fore Street. Cllrs Baisie & Fishman had liaised to fit a new lock; Cllrs Cole & Gall were locking the phone box in the evening. Mirrors had required re-fixing with a strong glue. It was **RECOMMENDED** to re-launch ‘the world’s smallest night club’ once suggested sponsorship and some changes had been sorted.

**18/08            DATE OF NEXT MEETING**

Tuesday 30 October 2018 at 7.00 p.m.

Annex:

A. Priorities/Ambitions for 2015-2019.

*The meeting closed at 8.30 p.m.*

**Kingsbridge Town Council – Priorities & Ambitions for 2015-2019**

Revised by the Policy Committee 31 July 2018 *New comments in Red*

Project	Ambition or Priority (S, M or L)	Comments
<b>Community Facilities</b>		
Community Centre	Ambition	<ul style="list-style-type: none"> <li>• No current proposal following failed bid in 2008 (Centre for Kingsbridge Community)</li> <li>• What is the current need? What is the brief? What would be the impacts on current venues?</li> <li>• There were numerous meeting places in town which could accommodate up to 50 persons</li> <li>• Included in the Open Spaces, Sport &amp; Recreation Plan (OSSR) project listing below</li> </ul>
<b>Heritage</b>		
Heritage Promotion	Short term	<ul style="list-style-type: none"> <li>• Members agreed that heritage sites/places of interest could be incorporated into better waymarking rather than introducing a standalone Heritage Trail</li> </ul>
<i>RNLI 150<sup>th</sup> Anniversary</i>	<i>Short term</i>	<ul style="list-style-type: none"> <li>• <i>Salcombe Lifeboat 150<sup>th</sup> anniversary September 2019.</i></li> <li>• <i>RNLI proposal for 2 structures i.e. either end of the estuary; possibly sculptures or bronzes</i></li> <li>• <i>Supported by Members and invitation accepted by Cllr Balkwill to co-chair a working group</i></li> </ul>
<b>Open Spaces</b>		
Future use of KTC owned land off Derby Road	Short term	<ul style="list-style-type: none"> <li>• <i>Kingsbridge Feoffees option agreement to purchase the land had been extended to 18 November 2018 (full council meeting resolution 10 July 2018)</i></li> <li>• <i>A planning application had been submitted to SHDC</i></li> </ul>
Town Square & Bandstand promotion	Short term	<ul style="list-style-type: none"> <li>• Better promotion required to encourage greater use of the adjoining Town Square, Bandstand &amp; Quay House lawn e.g. arts, drama, Sunday Bandstand concerts</li> <li>• Link Council Chamber &amp; Quay House grounds for weddings (<i>liaison with South Hams Newspapers in August 2018; Quay House advert in Wedding Guide to be updated as proposed with new photos</i>)</li> <li>• Press releases and website update to include pricing/photos (new page).</li> </ul>
<b>Vibrant Local Economy</b>		
Way marking for pedestrians	Short term	<ul style="list-style-type: none"> <li>• Superior signage needed to direct pedestrians to Fore Street/environs from Quay &amp; Fore Street car parks plus probable repeater signs</li> <li>• Monolith style signs very popular around UK; waymarking to include heritage sites (linked with Heritage Promotion above)</li> <li>• Included in the Open Spaces, Sport &amp; Recreation Plan (OSSR) project listing below</li> </ul>

Fore Street (& environs) improved street scene	Short term	<ul style="list-style-type: none"> <li>• Town Centre Task Force proposals: promotional cross-street banners <i>complete</i>, pavement gutters clean <i>almost complete</i>, bollards repair/replacement west side <i>complete</i>, repainting of historic passageway signs <i>snagging list to complete</i>, revised loading bay signage via DCC Traffic Regulation Order <i>approved by DCC &amp; awaited</i>, micro-seating/garden areas in lieu of parking spaces (liaison required with DCC), replacement litter bins with better design (liaison required with DCC &amp; SHDC but no requirement to purchase recycling bins as nil resource to recycle public litter for foreseeable future), repainting of white triangles on courtesy crossings <i>complete</i>, better Fore Street signs (currently at Scoops &amp; Methodist Church), re-decoration/maintenance of shop fronts via a discounted scheme, cleaning &amp; re-painting of street lamps &amp; bollards <i>complete</i>, introduction of water fountains, wi-fi, plastic free Kingsbridge <i>complete</i>, pop-up shops for empty premises, window dressing for empty premises, waymarking signs (as above), remove Fair Week coloured symbols on highway signs <i>complete</i>, liaison with SHDC to provide house-style replacement bollards in the Town Square <i>approved by SHDC &amp; awaited</i></li> <li>• Meeting scheduled 1030 Wednesday 1 August 2018 with a known landscape architect to explore the requirement for a public space masterplan</li> <li>• Local company to quote for plastic bins to be cleaned rather than KTC purchase of a power washer</li> </ul>
Town Square Markets	Short term	<ul style="list-style-type: none"> <li>• Enhance the current weekday markets in the Town Square e.g. house-style stalls/gazebos, live music and more stalls/varied goods</li> <li>• Kingsbridge Celebrates Christmas evidenced supply and demand for market stalls</li> <li>• KTC or Information Centre to consider taking on the management of weekday markets from SHDC</li> </ul>
<b>Youth facilities &amp; engagement</b>		
Greater engagement with young people	Short term	<ul style="list-style-type: none"> <li>• New mural for Duncombe Park <i>complete</i></li> <li>• Possible use of 'silicon estuary' domain name as a youth engagement/IT work placement project</li> </ul>
<b>Transport</b>		
Bus station improvements	Short term	<ul style="list-style-type: none"> <li>• Better information/signage required for bus services and shops/local services to augment recent Bus Station refit</li> <li>• Seats for 2 x new bus stops ordered by SHDC</li> <li>• Cleaning and repainting of main bus shelter <i>progressing</i></li> </ul>
Charging points for electric vehicles	Short term	<ul style="list-style-type: none"> <li>• Investigation of electric charging points approved by SHDC for Quay &amp; Fore Street car parks</li> </ul>
<b>Communications</b>		
Greater Town Council profile	Short term	<ul style="list-style-type: none"> <li>• Council Chamber upgrade Spring 2018 to encourage more use i.e. weddings &amp; meetings</li> <li>• Phase 2 agreed at Property Committee 26 June 2018</li> </ul>

		<ul style="list-style-type: none"> <li>• Members supported all works completed to date</li> </ul>
<b>Sport &amp; Recreation</b>		
Open Space, Sport & Recreation Plan projects	S, M & L	<ul style="list-style-type: none"> <li>• Projects listing attached</li> <li>• Parks Committee had completed a recent walkabout of parks and play/amenity spaces</li> </ul>
New cycle path Kingsbridge to Salcombe	Medium term	<ul style="list-style-type: none"> <li>• Cllr Dennis had discussed a concept with SHDC Assets &amp; a local resident; Members supported in principle subject to further detail/discussion at full council</li> <li>• Much exploratory work to be completed alongside other agencies/landowners</li> </ul>
<b>Environment</b>		
Plastic Free Kingsbridge	Short term	<ul style="list-style-type: none"> <li>• Surfers Against Sewage had awarded Kingsbridge first Plastic-Free status in the South Hams; businesses which had met the criteria would be sent awards</li> <li>• Above linked to 'Borrow-A-Bag' scheme which reduces plastic bag usage and 'Refill Devon' which offers free tap water refills to cut plastic bottle waste (Quay House had signed-up to the scheme and promotion via Facebook/website was required)</li> <li>• Cllr Dennis &amp; Staff to explore further plastic-free ambitions in Quay House e.g. Fair Week Reception used wooden cutlery etc.</li> </ul>
Bins		<ul style="list-style-type: none"> <li>• Recycling signage to be removed from dual bins e.g. opposite Wills Marine because all waste goes to landfill and it is confusing</li> </ul>

## Kingsbridge Open Space, Sport & Recreation Plan

**7. Projects priority list.** Based on an assessment of relative need, and reflecting the priorities of the local community following public consultation, the following list reflects current deficiencies in provision and opportunities for enhancement resulting from S106 developer contributions in Kingsbridge:

Item no. & priority: short, medium or long	Project	Requirement and location	Cost estimate	Lead authority
1 Short	Football pitches	Provision of adult & junior pitches, changing rooms & car park at Belle Hill or West Alvington Hill (fields opposite Community College)	£0.25m-£0.5m	
2 Medium	Rugby club improvements	Provision of mini or midi 3G artificial grass pitch & highway access upgrade at High House	£0.25m	
3 Short	Children's play spaces	Total refit with new play equipment at Homelands, Montagu Road & Trebblepark (3 no. play spaces in Westville) and Duncombe Park	£50k-£75k £10k-£15k	
4 Medium	Park infrastructure	New mural, public art, replacement trees & shrubs, terrace project to include disability access, toilets, new litter bins & low level lighting at Duncombe Park	£75k-£100k	
5 Medium	Park infrastructure	Derby Road entrance upgrade, pond refit, public art, teen zone improvements, 24/7 public toilets, new litter bins & low level lighting at the Recreation Ground	£35k-£45k	
6 Short	Bmx/dirt bike track	Provision of off-road bike track at Rack Park amenity space	£2.5k-£5k	

7 Short	Park clubhouse	Total refit of 'The Cottage' clubhouse at the Recreation Ground or a new build	Refit £25k-£50k New build £tbc	
8 Medium	Cricket	New artificial wicket, nets & practice facilities at The Butts, West Alvington	£25k	
9 Medium	Skatepark	Replacement of existing ramps at the Skatepark & new roofing OR new Skatepark at location to be determined	£25k-£50k  £100k-£200k	
10 Medium	Waterside amenity space	Refit dinghy storage, flood preventative works & BBQ area at Bowcombe amenity space	£tbc	
11 Medium	Public slipway	Provision of dinghy racks, boat washing facilities & Slipway upgrade at Quay Car Park	£tbc	
12 Short	Civic Space	Improved street furniture & supply of monolith information points at the Quayside & Fore Street	£25k-£50k	
13 Long	Cemetery	New cemetery at a location to be determined	£tbc	
14 Short	Avon Valley Cycle Route	New coast to moor cycle route from Kingsbridge to South Brent	£tbc	
15 Short	Kingsbridge to <b>Salcombe</b> Cycle Route	New cycle route from Kingsbridge to <b>Salcombe</b>	£tbc	
16 Long	Community Hall	New community hall at a location to be determined	£10m-£15m	
17 Medium	Community water sports	Facilities for paddle boarding & canoeing at the head of the estuary	£tbc	