

Kingsbridge Town Council

MINUTES OF A MEETING OF THE POLICY COMMITTEE HELD ON TUESDAY 5 JULY 2016 AT 6.30 P.M. IN QUAY HOUSE

Present: Cllr Chris Povey (Chairman)
Cllr Anne Balkwill
Cllr Martina Edmonds
Cllr Sandy Gilbert
Cllr Robin Griffin
Mike Jennings (Cllr desig)
Cllr Kate Lynn
Cllr Jim Romanos

In attendance: Martin Johnson (Secretary)

16/01 ELECTION OF CHAIRMAN

Cllr Povey was elected as Chairman of the Policy Committee for mayoral year 2016/2017.

16/02 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Barrie Fishman.

Public Open Forum

There were no members of public present.

16/03 DECLARATIONS OF INTEREST

There were no declarations of interest.

16/04 MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 5 April 2016 were approved as a correct record.

16/05 PRIORITIES & AMBITIONS FOR 2015-2019

Members were in receipt of a listing of Priorities & Ambitions which had been reviewed at the previous meeting and now required further consideration. It was proposed that items should be assessed as either an ambition or given a priority status moreover, several items could be deleted. It was **RECOMMENDED** to adopt the listing of Priorities & Ambitions for 2015-2019, and to progress various projects, as detailed in Annex A.

16/06 FORE STREET AUDIT

Members were in receipt of a Fore Street audit (and its environs), and related information, which had been produced and was now presented by Cllrs Edmonds and Griffin. Such an audit was a requirement to apply for external funding. Overall the material condition was assessed as Good however, some properties required maintenance, overall signage was poor and street furniture was unsatisfactory. A full discussion followed and it was then **RECOMMENDED** to:

- research grants for townscape improvements,
- work-up a competition for 'best kept building' or similar, and
- work-up a positive letter to be sent to all Fore Street properties providing the rationale for the audit and to report any shortcomings.

An update to be provided to the full council meeting to be held on 13 September.

16/07 CITIZEN OF THE YEAR

Members were in receipt of the conditions for the Citizen of the Year Award and a suggestion for groups to be included. It was noted that a couple had won the award previously, that the title of the award was somewhat 'old fashioned' and that the inclusion of groups required further consideration. It was **RECOMMENDED** for Members to consider changes to the current Citizen of the Year Award at the next meeting.

16/08 PRESS & MEDIA POLICY

Members were in receipt of the Press & Media Policy, considered the same and noted recent criticism levelled at such policies. It was **RECOMMENDED** to retain the Press & Media Policy adopted on 8 September 2015 without amendment.

16/09 DATE OF NEXT MEETING

Tuesday 4 October 2016 at 6.30 p.m. (with possibility for subsequent meetings to be held on a more regular basis).

Annex:

A. Priorities/Ambitions for 2015-2019.

The meeting closed at 8.35 p.m.

Kingsbridge Town Council – Priorities & Ambitions for 2015-2019

Project	Ambition or Priority (S, M & L)	Comments
Community Facilities		
Community Centre	Ambition	Possible link with potential development of Allocated Site K2
Extension of decorative lights along the Quayside to the Memorial Shelter	Short term	Already committed but on hold due to condition of the estuary wall i.e. unsuitable to install lighting columns Option to locate on the grass verge i.e. opposite side of the footpath however, possible negative impacts Costs to KTC full council Sep 16
Heritage		
Heritage Trail	Medium term	Feeds into Fore St audit conducted by Cllrs Edmonds & Griffin Cllr Edmonds to research potential funding streams
Open Spaces		
Way marking for pedestrians	Medium term	Feeds into Fore St audit to signpost people around town/places of interest
Busking Weekend	Medium term	Cllr Gilbert lead Various locations around town Potential same timing as Food & Music Festival? Potential link to Mayor's charity?
Open Space, Sport & Recreation Plan	Short term	Awaiting feedback from asset holders/sports clubs for confirmation of current provision and requests for enhancements/new facilities
Full size football pitch	Ambition	Feeds into above OSSR plan
Fore Street (& environs) improved street scene	Short term	Street scene survey of Fore Street traders e.g. parking & pavement issues
Youth facilities & engagement		
Greater engagement with young people	Ambition	Budget allocated at £2.5k FY 2016/17 Project(s) required
Disabled facilities		
Disabled toilet at Quay House	Short term	Property Committee proposal to full council 12 Jul 16

Vibrant local economy		
Sustain/promote local economy and shops	Ambition	Potential working group alongside Chamber of Commerce
Healthy community		
Trim Trail promotion	Short term	You Tube video to be explored Cllr Edmonds to contact Kingsbridge Community College
Environment		
Reduction of town's carbon footprint	Ambition	Review of Towards A Sustainable Kingsbridge report dated Jun 11 Potential projects to be reviewed
Transport		
Town Bus service feasibility study	Ambition	Adopted Cllr Fishman lead - ongoing
Bus station improvements	Short term	SHDC agreed in principle – ramp options to provide disabled access to bus bays anticipated summer 16 New signage - ongoing
Communications		
New website	Short term	Cllr Povey to lead – options to be gleaned summer 16
Greater Town Council profile	Ambition	Who does what in local government guide – Cllr Fishman lead New logo for Kingsbridge – brand/house style