

Kingsbridge Town Council

MINUTES OF A MEETING OF THE POLICY COMMITTEE HELD ON TUESDAY 4 OCTOBER 2016 AT 6.30 P.M. IN QUAY HOUSE

Present: Cllr Sandy Gilbert (Chairman)
Cllr Barrie Fishman
Cllr Mike Jennings
Cllr Jim Romanos

In attendance: Martin Johnson (Secretary)

16/10 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Anne Balkwill and Chris Povey.

Public Open Forum

There were no members of public present.

16/11 DECLARATIONS OF INTEREST

There were no declarations of interest.

16/12 MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 5 July 2016 were approved as a correct record.

16/13 PRIORITIES & AMBITIONS FOR 2015-2019

Members were in receipt of a listing of Priorities & Ambitions which were reviewed individually. It was **RECOMMENDED** to adopt a revised listing of Priorities & Ambitions for 2015-2019, and to progress various projects, as detailed in Annex A.

16/14 FORE STREET AUDIT

Members agreed that the condition of properties/shops in Fore Street and liaison with traders/Chamber of Commerce was 'wrapped up' with illegal parking in loading bays, parking on the eastern pavement, DCC enforcement, unsatisfactory condition of the eastern pavement and improvements to the street scene. Therefore the recommendation at the last meeting to "work-up a positive letter to be sent to all Fore Street properties providing the rationale for the audit and to report any shortcomings" should be expanded to provide a 'state of play' report and the Town Council's (KTC) ambitions e.g. to relay pavement slabs and change loading bay signage. This should include a questionnaire providing the opportunity to feedback on several matters; Cllr Romanos was content to draft a questionnaire. It was **RECOMMENDED** to work-up a letter/questionnaire for Fore Street (and environs) traders to report on several topical property/street scene matters and to request feedback.

16/15 CITIZEN OF THE YEAR

Members were in receipt of the “Kingsbridge Citizen of the Year – condition for the award”. It was agreed that the terminology was old fashioned and the concept itself was tired and needed refreshing. It was **RECOMMENDED** to overhaul the Citizen of the Year Award to:

- re-title to Community Champion(s) or similar,
- allow more than one individual, groups, businesses, clubs or similar to take part within different categories,
- review the current conditions to provide for the above, and
- for the Policy Committee to re-consider the findings.

16/16 KINGSBRIDGE – AN AGE FRIENDLY TOWN

Members were in receipt of Cllr Fishman’s discussion document “Kingsbridge – An Age Friendly Town” which aimed for KTC to start thinking about demographics and the projected rise in over 60s within the community. The paper was well received and it was agreed to circulate the paper to all Members for discussion.

Issues facing young people relating to employment and housing were also highlighted. Cllr Jennings commented that a youth festival used to take place on the Town Square involving various local groups and that it should be revived.

16/17 DATE OF NEXT MEETING

Tuesday 17 January 2017 (time to be confirmed)

It was **RECOMMENDED** that the timing of all committee meetings be reviewed.

Annex:

A. Priorities/Ambitions for 2015-2019.

The meeting closed at 8.05 p.m.

Kingsbridge Town Council – Priorities & Ambitions for 2015-2019

Italics: comments/recommendations from Policy Committee 4 Oct 16

Project	Ambition or Priority (S, M & L)	Comments
Community Facilities		
Community Centre	Ambition	Possible link with potential development of Allocated Site K2 (Quayside)
Extension of decorative lights along the Quayside to the Memorial Shelter	Short term	Already committed but on hold due to condition of the estuary wall i.e. SHDC assessment as unsuitable to install lighting columns Option to locate on the grass verge i.e. opposite side of the footpath however, possible negative impacts <i>Recommend awaiting the development of the light railway and then re-visit (Property Committee 20 Sep 16)</i>
Heritage		
Heritage Trail	Medium term	Feeds into Fore St audit already conducted by Cllrs Edmonds & Griffin and presented to Policy Committee 5 Jul 16 Cllr Edmonds to research potential funding streams
Open Spaces		
Way marking for pedestrians	Medium term	Feeds into Fore St audit to signpost people around town/places of interest
Busking weekend	Medium term	Cllr Gilbert lead Various locations around town Potential to be held at same time/in conjunction with Food & Music Festival Potential link to Town Mayor's charity
Open Space, Sport & Recreation Plan	Short term	Limited feedback received Sep 16 from asset holders/sports clubs for confirmation of current provision and requests for enhancements/new facilities <i>Cllrs Balkwill & Griffin reviewed progress 4 Oct 16 and determined on the right track – a work in progress</i>
Full size football pitch	Ambition	Feeds into above OSSR plan
Fore Street (& environs) improved street scene	Short term	Street scene survey of Fore Street traders e.g. parking & pavement issues To be managed online (with paper copy option) <i>Agenda item for Policy Committee 4 Oct 16 – see minute 16/14</i>
Youth facilities & engagement		
Greater engagement with young people	Ambition	Budget allocated at £2.5k FY 2016/17 <i>Recommended for a new mural in Duncombe Park to be the project</i> <i>Suggested preparatory works: remove existing mural, render to provide a blank canvas and seal</i>

		<i>Suggested mural: to be confirmed in liaison with local artist (to be determined) and school children – possible school competition?</i>
Disabled facilities		
Disabled toilet at Quay House	Short term	<i>Full council has already resolved to contract local architect to produce plans and take to planning application stage</i>
Vibrant local economy		
Sustain/promote local economy and shops	Ambition	Potential working group alongside Chamber of Commerce <i>Recommended to request a 'health report' on Fore Street and environs from the Chamber of Commerce</i>
Healthy community		
Trim Trail promotion	Short term	<i>Video completed by Kingsbridge Community College in conjunction with KTC and being edited to date 4 Oct 16 – to KTC Facebook page and You Tube when ready</i> <i>Trim Trail brochure to be uploaded again to KTC website and Facebook</i>
Environment		
Reduction of the town's carbon footprint	Ambition	Review of Towards A Sustainable Kingsbridge report dated Jun 11 Potential projects to be reviewed in due course
Transport		
Town Bus service feasibility study	Ambition	Adopted <i>Cllr Fishman to meet/discuss with Coleridge Bus shortly</i>
Bus station improvements	Short term	SHDC agreed in principle – ramp options to provide disabled access to bus bays New signage – ongoing <i>Recommended for KTC to lobby SHDC for action</i>
Communications		
New website	Short term	Cllr Povey to lead – options to be gleaned
Greater Town Council profile	Ambition	Who does what in local government guide? <i>Cllr Fishman has produced a draft with KTC Reception to work up</i> New logo for Kingsbridge – brand/house style