

**DRAFT INCOME & EXPENDITURE BUDGET FOR FINANCIAL YEAR 2016/17 (Recommendations agreed by Finance Committee 5 January 2016)**

Cost Code	Item	Actuals 2014/15	Budget 2015/16	Estimates 2016/17	Comments 2016/17
<b>Cost Centre 2: Bank</b>					
<i>Income</i>					
30	Bank Interest	3,778	2,118	3,850	Time deposits £1.4k, CCLA £2.4k, current a/c £50
	<b>Sub Total</b>	<b>3,778</b>	<b>2,118</b>	<b>3,850</b>	
<b>Cost Centre 3: Quay House</b>					
<i>Income</i>					
60	QH Rent (Permanent)	16,580	16,948	17,283	Based on charges recommended Finance Committee 1 Dec 15
61	QH Rent (Casual)	2,345	2,500	3,000	Casual use increasing
	<b>Sub Total</b>	<b>18,925</b>	<b>19,448</b>	<b>20,283</b>	
<i>Expenditure</i>					
50	QH Council Tax	7,418	7,570	7,711	£7,560 current FY with estimated increase at 2%
51	QH Utilities	3,939	4,750	4,800	Electricity £4,000 & water £800
52	QH Building Maintenance	10,942	4,500	6,422	Fire safety £500, alarm £110 & maintenance to include exterior painting
53	QH Grounds Maintenance	214	250	600	To include: Sycamore fell £360, Virginia Creeper £150
54	QH Sundries	1,053	750	750	PAT testing, towel rental, sundries etc.
	<b>Sub Total</b>	<b>23,566</b>	<b>17,820</b>	<b>20,283</b>	
<b>Cost Centre 4: Cemetery &amp; Churchyard</b>					
<i>Income</i>					
90	CEM Fees	3,006	2,770	2,625	
	<b>Sub Total</b>	<b>3,006</b>	<b>2,770</b>	<b>2,625</b>	
<i>Expenditure</i>					

80	CEM Tax & Water	371	350	420 Council tax £370, water £50
81	CEM Grounds Maintenance	4,831	3,688	5,000 Grounds maintenance contract £3.7k, mole control £300, shrub cut/debris £1k
92	CEM Tree Surgery	1,155	2,000	2,000 Cemetery woodland management plan year 2 of 5
93	CEM Maintenance & Monuments	1,492	500	500
	<b>Sub Total</b>	<b>7,849</b>	<b>6,538</b>	<b>7,920</b>

**Cost Centre 5: Allotments/Land***Income*

110	Treblepark	642	800	1,086 8 full & 34 half plots @ £38 & £23
	<b>Sub Total</b>	<b>642</b>	<b>800</b>	<b>1,086</b>

*Expenditure*

110	Treblepark	1,075	800	1,086 £310 land rent; husbandry/tree pollarding £776
111	Rack Park	1,337	500	500 Vegetation cuts & weed sprays
	<b>Sub Total</b>	<b>2,412</b>	<b>1,300</b>	<b>1,586</b>

**Cost Centre 6: Section 137***Expenditure*

130	Grant Aid (Recreational & Social)	3,502	3,500	2,000
131	Grant Aid (Community Projects)	4,300	4,800	4,800 CAB £1k, Museum £2k, KIB £1.5k & Twinning £300
	<b>Sub Total</b>	<b>7,802</b>	<b>8,300</b>	<b>6,800</b>

**Cost Centre 7: Administration***Income*

182 new	Kitchen caddy liners	2,560	2,500	2,500 contra entry
	<b>Sub Total</b>	<b>2,560</b>	<b>2,500</b>	<b>2,500</b>

*Expenditure*

170	Insurance	6,381	6,445	7,527 £7452 current FY with estimated increase at 1%
171	Stationery & Office Equipment	558	600	600

172	Telephones	843	850	880
173	Postage	443	400	400
174	Computer Equipment & Maintenance	2,450	400	400 £250 Scribe accounts licence, Microsoft Office licence £85 & maintenance
175	Travel & Subsistence	0	200	200
176	Training	165	200	200
177	Audit fees	756	780	700 External £400 & internal £300
178	Adverts & Notices	364	400	200
179	Subscriptions	906	920	950 NALC, DAPC & SLCC
180	Sundries	4,042	2,800	300
181	Election Expenses	0	0	221 SHDC Election Office expenses incurred May 15
182 new	Kitchen Caddy Liners			2,500 Contra entry
183	Legal Fees	0	0	0
184	Photocopier	1,034	1,100	1,100 Rent £520 & charges £580
186	Website	340	300	300 Hosting, support & domain renewal
	<b>Sub Total</b>	<b>18,282</b>	<b>15,395</b>	<b>16,478</b>

**Cost Centre 8: Official Entertainment***Expenditure*

200	Mayor's Allowance	724	1,095	1,095 CPI fell by 0.1% Oct 15
201	Town Crier's Allowance	290	395	395 Ditto
202	Hospitality	170	560	450 Ditto
203	Civic Event	0	250	0
	<b>Sub Total</b>	<b>1,184</b>	<b>2,300</b>	<b>1,940</b>

**Cost Centre 9: Staffing***Expenditure*

220	Salaries/PAYE	46,693	47,523	47,998 Probable cap at 1% for 4 yrs
221	NI/PAYE	2,045	2,064	2,085 ditto
222	Pensions	9,167	9,270	9,221 ditto
223	Service Charge	277	300	300
	<b>Sub Total</b>	<b>58,182</b>	<b>59,157</b>	<b>59,604</b>

**Cost Centre 10: Entertainment & Arts***Income*

243	Bandstand	870	750	700 Love Local food market
	<b>Sub Total</b>	<b>870</b>	<b>750</b>	<b>700</b>

*Expenditure*

240	Fair Week	1,465	2,220	1,530 Fireworks £450, fun run £100, town criers £150, glove hanging PA hire £130 & reception £150, bunting fix £550
241	Quay Concerts/Summer Events	0	0	0
242	Promenade decorative Lighting	524	500	500 Maintenance
243	Bandstand	1,279	1,100	1,500 Wash £200, elec test £200, licence £200, elec £400, maintenance £500
244	Christmas Lights	8,692	8,000	8,000 Fit/removal £4.8k, repairs & purchases £3.2k
	<b>Sub Total</b>	<b>11,960</b>	<b>11,820</b>	<b>11,530</b>

**Cost Centre 11: Special Projects***Income*

264 new	Town And Parish (TAP) Fund		0	2,000 Contra entry
269	Grass verge cutting & weed spraying	1,161	500	481 £481 received from DCC FY 15/16 for 4 cuts per annum
270 new	Solar Farm - Community Benefit			2,530 Contra entry; £25.3k community benefit over 10 yrs from 2015
272	Parks & Open Spaces improvements	1,693	0	0
	<b>Sub Total</b>	<b>2,854</b>	<b>500</b>	<b>3,011</b>

*Expenditure*

262	Trim Trail	25,000	0	250 SHDC QH grounds inspection £110 & maintenance
263	CCTV security cameras	1,403	1,000	7,000 Fire Station £150, St Edmunds £50, maintenance £800 & upgrade £6000
264 new	Town And Parish (TAP) Fund	4,379	0	2,000 Contra entry
267	Play Areas & Trim Trail Refit	0	10,000	15,000 Year 6 of 10 refit projection (combined cost codes 267 & 277)
268	Defibrillator	0	0	0 Purchased via Reserves FY 15/16
269 new	Grass verge cutting & weed spraying	2,856	3,500	3,000 Cost code renamed (formerly Green Space improvements)
270 new	Solar Farm - community benefit projects			2,530 Contra entry; to be used as a sinking fund for CCTV further upgrades

272	Parks & Open spaces improvements	3,262	1,000	8,975	Cost code renamed (formerly Open Spaces projects) £650 public seats x 18 & picnic benches x 3 cleaning/oiling £250 boules pitch resurfacing £3000 table tennis table £250 Plymouth Road bus shelter cleaning £325 set of goalposts £1,000 street lamp & vegetation cut in Old Plymouth Road (plus £2k bid to DCC) £2,500 engagement with youth project (to be worked up) £1000 contingency e.g. highways sign cleaning
274	Skate Park	780	0	0	Restricted Reserves expended FY 15/16
277	Duncombe Park Play Areas	0	5,000	0	Combined cost codes 267 & 277
279	Flood Resilience/Winter Weather	2,743	2,000	1,000	Library store rent £300, flashing signs website/SIM cards £530 & new grit bin
	<b>Sub Total</b>	<b>40,423</b>	<b>22,500</b>	<b>39,755</b>	

**Grand Totals**

<b>Income</b>	<b>32,635</b>	<b>28,886</b>	<b>34,055</b>	
<b>Expenditure</b>	<b>171,660</b>	<b>145,130</b>	<b>165,896</b>	
<b>Transfer from Reserves</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Miscellaneous income</b>	<b>21,121</b>	<b>0</b>	<b>0</b>	
<b>Miscellaneous expenditure</b>	<b>695</b>	<b>0</b>	<b>0</b>	
<b>Council Tax Support Grant</b>	<b>11,567</b>	<b>10,410</b>	<b>9,379</b>	<b>SHDC Executive Oct 15 agreed 9.9% reduction (cost code 280)</b>
<b>Balance to be met by Precept</b>	<b>101,195</b>	<b>105,834</b>	<b>122,462</b>	<b>£16,628 increase</b>

**IMPORTANT Notes for FY 2016/17:**

1. Current Band D council tax rate is £49.78
2. SHDC has confirmed new Council Tax Base Rate at 2155.95
3. Provides new Band D council tax rate at £56.80 (increase from current FY 15/16 is £7.02 at 14.1% i.e. 59p per month, 14p per week)