

It should be noted that minutes of meetings of the Town Council are not formally approved as a correct record until authorised and signed by the Chairman of the Council at the next meeting. Until such time the minutes may be subject to change.

**MINUTES OF THE ANNUAL GENERAL MEETING OF KINGSBRIDGE TOWN
COUNCIL HELD IN THE COUNCIL CHAMBER, QUAY HOUSE
AT 7.00 P.M. ON TUESDAY 9 MAY 2017**

Present: Cllr Chris Povey (Chairman)
Cllr David Baisie
Cllr Tom Coulthard
Cllr Martina Edmonds
Cllr Barrie Fishman
Cllr Robin Griffin
Cllr Irene Jeeninga
Cllr Mike Jennings
Cllr Graham Price
Cllr Jim Romanos

In Attendance: District Cllr Keith Wingate
Sgt Dave Green
Sam Acourt, Kingsbridge & Salcombe Gazette
Sixteen Members of Public
Martin Johnson, Town Clerk

17/01 ELECTION OF CHAIRMAN

Cllr Povey was re-elected as Chairman and Town Mayor for mayoral year 2017/18 and his Acceptance of Office was received.

17/02 ELECTION OF VICE CHAIRMAN

Cllr Balkwill was re-elected as Vice Chairman and Deputy Town Mayor for mayoral year 2017/18 and her Acceptance of Office was received.

17/03 DECLARATION OF ACCEPTANCE OF OFFICE

A declaration from a newly co-opted Member would be received at the next council meeting.

The Town Mayor then made awards to Kingsbridge Community Champions 2017:

- *Jamie, Angus & Giles Grant – Environment & Young Champions*
- *Steve Mammatt – Arts & Culture Champion*
- *Bruce Pritchard & Nicola Fox – Volunteer Champions*
- *Samantha Dennis – Business Champion*

A photoshoot took place and press release would be issued.

14 Members of public left the Chamber

17/04 APPOINTMENTS TO COUNCIL COMMITTEES

Appointments to membership of the Finance, Flood & Winter Resilience, Parks & Open Spaces, Planning, Policy and Property Committees were agreed at Annex A.

17/05 APPOINTMENTS TO OUTSIDE BODIES

Appointments to represent Kingsbridge Town Council (KTC) on Outside Bodies were agreed at Annex B.

17/06 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Anne Balkwill, Cllr (designate) Dena Bex, County Cllr Julian Brazil and District Cllr Rufus Gilbert.

Public Open Forum

There were no statements or questions from members of public.

17/07 REPORTS FROM POLICE, DEVON COUNTY COUNCIL AND SOUTH HAMS DISTRICT COUNCIL REPRESENTATIVES

07.1 Sgt Green congratulated Cllr Povey on his re-election as Chairman, supported awards to Kingsbridge Community Champions and apologised for his absence at the last 2 meetings. He then provided a crime report for the year April 2016 to March 2017. A total of 233 crimes had been committed; 222 crimes had been recorded during the same period 2015-16 and 242 in 2014-15. Crimes had included: 22 assaults with minor injury, 34 assaults without injury, 14 sex offences, 26 public order/harassment, 2 burglary dwelling, 4 burglary non-dwelling, 35 thefts, 18 shopliftings, 50 criminal damage, 4 arson, 3 dogs out of control, 10 drug offences, 4 drink driving, 3 blackmail, and 1 each disqualified driving, firearms, failure to stop and perversion of the course of justice. There had been no grievous bodily harm offences. There had been 29 charges, 6 summons to court, 8 cautions, 22 community resolutions, 1 penalty notice for disorder, 1 cannabis warning, 2 crimes 'taken into consideration' at court and 7 crimes not pursued because the suspect was under the age of criminal responsibility or too mentally ill. A Kingsbridge rise in crime at 5% should be placed in context of an 11% increase across Devon. Finally, decisions were currently being about the future shape of neighbourhood policing given the planned reduction in PCSOs across Devon and Cornwall. Members noted the force would lose around 50% of its PCSOs leaving circa 150. However, the town may lose PCSOs but not gain the benefit of additional Police Constables. It was agreed to write to the Police & Crime Commissioner to lobby against the proposed cuts in PCSOs, to report Kingsbridge's uniqueness and to report that present Neighbourhood Policing should be retained.

Cllrs Edmonds and Romanos, alongside District Cllr Wingate, commented upon young drivers parking at the end of Quay Car Park near the Slipway whereby noise travelled across to Tacketwood. The Police had displaced vehicles from outside Kiln House which may have added to the issue. A recent email had been received reporting related/ongoing anti-social behaviour in the car park and it was agreed to

invite Kiln House residents to a meeting in Quay House with Cllr Povey, Sgt Green and John Ward, South Hams District Council (SHDC) anti-social behaviour officer.

Sgt Green left the Chamber

07.2 District Cllr Wingate reported that he had been a member of the joint steering group which had considered setting-up a local authority controlled company; while the proposal had been shelved SHDC was exploring new ways of income generation. A merger with West Devon Borough Council was being investigated as it could provide significant savings. The proposal was at an embryonic stage and would be challenging. While various options were unpalatable at some point SHDC may have to commit to a specific project in order to counter reduced funding from central government. A K2 (Quayside) Masterplan public consultation had been earmarked to be held during the Farmers Market in the Town Square on Saturday 20 May however, this did not have the support of District Cllrs Gilbert and Wingate. He noted that KTC would receive a report on a recent K2 Workshop during the current meeting and Members commented that they were likely to provide feedback on the same. He requested that SHDC ward members be kept in the loop on all matters regarding K2. Finally, he had relinquished his chairmanship of the Audit Committee and vice chairmanship of the Overview & Scrutiny Panel but was due to become a member of the Executive shortly.

District Cllr Wingate left the Chamber

17/08 URGENT BUSINESS

Cllr Povey agreed to take one item of urgent business at agenda item 17/17: "Proposed cut in Police Community Support Officers".

The following agenda item was taken early out-of-turn:

17/17 BUSINESS BROUGHT FORWARD BY THE CHAIRMAN: PROPOSED CUT IN POLICE COMMUNITY SUPPORT OFFICERS

Members noted the Police report at agenda item 17/07.1 relating to PCSOs. After discussion, it was **RESOLVED** to write to Devon & Cornwall's Police & Crime Commissioner to object to the proposed reduction in PCSOs, if there was no equivalent replacement, given the high visibility, presence and reassurance which they provided to the Kingsbridge community.

17/09 DECLARATIONS OF INTEREST

There were no declarations of interest.

17/10 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the meeting held on 11 April 2017 be approved and signed by the Chairman; subject to 2 minor amendments.

17/11 PLANNING COMMITTEE

It was **RESOLVED** to receive and adopt the Resolutions in the minutes of the Planning Committees held on 18 April 2017 and 2 May 2017.

17/12 FINANCE COMMITTEE

It was **RESOLVED** to receive and accept the Recommendations in the minutes of the Finance Committee held on 18 April 2017 (public session only).

17/13 PARKS & OPEN SPACES COMMITTEE

It was **RESOLVED** to receive and accept the Recommendations in the minutes of the Parks & Open Spaces Committee held on 28 April 2017.

17/14 TOWN CLERK'S REPORT

14.1 Calendar for mayoral year 2017/2018. Committee meetings had been scheduled for the fourth Tuesdays in the month apart from pre-Christmas (Property) and post-New Year's (Finance).

14.2 Meetings. Several meetings had been held including: Quayside Wall, Highways, Plastic Free Kingsbridge and Chamber of Commerce.

14.3 Feedback. As agreed by Members, had been provided on the South West Devon Joint Local Plan and SHDC's Events Policy. Tom Jones, SHDC Lead Place Making, would attend the Planning Committee on 16 May to discuss KTC's JLP feedback.

14.4 Thank You letters. For Grant Aid had been received from: Cookworthy Museum, Citizens Advice South Hams, Saltstone Caring and Kingsbridge Twinning Association.

14.5 New Co-opted Member. Dena Bex would take her seat at the full council meeting on 3 June.

14.6 Festoon Lights. Members were requested to review a draft dedication for Cllr Beryl Washington which could be fitted on the harbour wall or Memorial Shelter.

14.7 Valuation Office Agency inspection. A VOA officer would visit on 10 May to carry out an inspection of Quay House to review its rateable value.

14.8 Lime Kiln invitation. From Rosemary Speed/Kingsbridge In Bloom for Members to attend a social evening 5.30 to 7.00 p.m. on 18 May.

14.9 Bunting. Last year's bunting had been checked and circa 50% could be used again for the forthcoming summer season June to August, therefore a further 500m had been ordered in the same 5 colour scheme.

14.10 Community Housing presentation. David Parkes, SHDC, would attend the full council meeting on 13 June.

17/15 REPORTS ON MEETINGS OF OUTSIDE BODIES AND AUTHORITIES

There were no reports.

17/16 FINANCE – PAYMENT OF ACCOUNTS

Members received a schedule of payments due to date 9 May 2017. It was **RESOLVED** that the payments amounting to £25,472.58 be approved and signed by the Chairman.

17/18 QUESTIONS TO THE CHAIRMAN

There were no questions to the Chairman.

17/19 EXCLUSION OF PUBLIC AND PRESS

It was **RESOLVED** that in view of the nature of the business about to be take place that it was advisable in the public interest that the public and press be temporarily excluded.

The Press left the Chamber

17/20 FINANCE COMMITTEE

It was **RESOLVED** to receive and accept the Recommendations in the minutes of the Finance Committee held on 18 April 2017 (confidential session only – Grant Aid).

17/21 POTENTIAL CO-OPTION

Cllr Povey reported that Cllr Sandy Gilbert had retired from KTC and he had sent a personal thank you letter acknowledging her service to the community. Members noted that a Casual Vacancy had been advertised for Kingsbridge North ward and the deadline for electors to call a by-election was 25 May. If an election was not called; it was **RESOLVED** to advertise the positon and invite expressions of interest to be co-opted.

17/22 K2 (QUAYSIDE) MASTERPLAN

Members received a report on the Workshop which had taken place in Quay House on 27 April. A full discussion took place and it was then **RESOLVED** to provide feedback to SHDC on the K2 (Quayside) Masterplan workshop and KTC's current position regarding the concept.

The meeting closed at 9.30 p.m.

..... Presiding Chairman Date

Annex A: Appointments to Council Committees.

Annex B: Appointments to Outside Bodies.

**Kingsbridge Town Council
MEMBERSHIP OF COMMITTEES**

FINANCE COMMITTEE (Tuesdays 6.00 p.m. or 6.30 p.m. – 5 per annum)		
Appointment	2016/17	2017/18
Members	David Baisie Martina Edmonds Irene Jeeninga Mike Jennings Jim Romanos	David Baisie Martina Edmonds Irene Jeeninga Mike Jennings Jim Romanos
Internal Auditor	Ken Abraham	Kevin Rose
Ex Officio (2)	Chris Povey Anne Balkwill	Chris Povey Anne Balkwill
Secretary	Martin Johnson	Martin Johnson
PROPERTY COMMITTEE (Tuesdays 6.00 p.m. or 6.30 p.m. – 4 per annum)		
Appointment	2016/17	2017/18
Members	David Baisie Barrie Fishman Robin Griffin Irene Jeeninga Mike Jennings	David Baisie Dena Bex Robin Griffin Irene Jeeninga Mike Jennings
Ex Officio (2)	Chris Povey Anne Balkwill	Chris Povey Anne Balkwill
Secretary	Martin Johnson	Martin Johnson
POLICY COMMITTEE (Tuesdays 6.00 p.m. or 7.00 p.m. – 4 per annum)		
Appointment	2016/17	2017/18
Members	David Baisie Barrie Fishman Mike Jennings Jim Romanos Vacancy	David Baisie Dena Bex Barrie Fishman Robin Griffin Mike Jennings Jim Romanos
Ex Officio (2)	Chris Povey Anne Balkwill	Chris Povey Anne Balkwill
Secretary	Martin Johnson	Martin Johnson

PLANNING COMMITTEE (1 st & 3 rd Tuesdays each month at 6.00 p.m.)		
Appointment	2016/17	2017/18
Members	David Baisie Tom Coulthard Martina Edmonds Robin Griffin Mike Jennings Graham Price	David Baisie Dena Bex Tom Coulthard Martina Edmonds Robin Griffin Mike Jennings Graham Price
Ex Officio (2)	Chris Povey Anne Balkwill	Chris Povey Anne Balkwill
Secretary	Martin Johnson	Martin Johnson
PARKS & OPEN SPACES COMMITTEE (Fridays at 9.30 a.m. – 4 per annum)		
Appointment	2016/17	2017/18
Members	David Baisie Tom Coulthard Robin Griffin Graham Price Vacancy	David Baisie Barrie Fishman Robin Griffin Graham Price Vacancy
Ex Officio	Chris Povey Anne Balkwill	Chris Povey Anne Balkwill
Playspaces Group Kingsbridge In Bloom Park Bowling Club Café Decks Local Resident Local Resident	Gemma Marshall Brian Hill Pat Janes Marika Byrne Rosemary Speed David Dain	Gemma Marshall Brian Hill Pat Janes Marika Byrne Rosemary Speed David Dain
Secretary	Martin Johnson	Martin Johnson
FLOOD & WINTER RESILIENCE COMMITTEE (Tuesdays at 6.00 p.m. – 2 per annum)		
Appointment	2016/17	2017/18
Members	Barrie Fishman Graham Price Vacancies	David Baisie Barrie Fishman Robin Griffin Graham Price
Ex Officio	Chris Povey Anne Balkwill	Chris Povey Anne Balkwill
	Cllr Keith Wingate, SHDC David Harvey, D&SF&RS	Cllr Keith Wingate, SHDC David Harvey, D&SF&RS
Secretary	Martin Johnson	Martin Johnson

**Kingsbridge Town Council
REPRESENTATIVES ON OUTSIDE BODIES**

Appointment	2016/17	2017/18
Dodbrook Feoffees	Amanda Bloomer Irene Jeeninga Jax Williams	Irene Jeeninga
Kingsbridge Community College Trust (2 trustees)	Wayne Grills Keith Wingate (end September 2017)	Chris Povey David Baisie Mike Jennings
Kingsbridge Feoffees (4 trustees)	Anne Balkwill Julie Barnett Rufus Gilbert Keith Wingate	Anne Balkwill Julie Barnett Barrie Fishman Keith Wingate
Kingsbridge Isigny-Weilerbach Twinning Society	Chris Povey	Chris Povey
Cookworthy Museum Management Committee	Martina Edmonds Kate Lynn	Tom Coulthard Martina Edmonds
Kingsbridge Estuary Boat Club	Sandy Gilbert Chris Povey	Graham Price
Kingsbridge Chamber of Commerce	Sandy Gilbert Chris Povey	Martina Edmonds Chris Povey
Kingsbridge in Bloom	Anne Balkwill Robin Griffin	Anne Balkwill Robin Griffin
Kingsbridge Play Spaces Group	Tom Coulthard	Tom Coulthard
Police Liaison Committee	Barrie Fishman Robin Griffin Mike Jennings	David Baisie Barrie Fishman Robin Griffin Mike Jennings
Kingsbridge Licensees Committee	Robin Griffin Mike Jennings	Robin Griffin Mike Jennings
Salcombe Harbour Board	n/a	Chris Povey (in attendance)