

**MINUTES OF THE MEETING OF KINGSBRIDGE TOWN COUNCIL HELD IN
THE COUNCIL CHAMBER, QUAY HOUSE AT 7.00 p.m. ON TUESDAY
9 JUNE 2015**

Present: Cllr Wayne Grills (Chairman)
Cllr Anne Balkwill
Cllr Tom Coulthard
Cllr Barrie Fishman
Cllr Sandy Gilbert
Cllr Irene Jeeninga
Cllr Alisia Jennings
Cllr Kate Lynn
Cllr Chris Povey

In Attendance: County Cllr Julian Brazil
County & District Cllr Rufus Gilbert
District Cllr Keith Wingate
Sgt David Green
Sam Acourt, Kingsbridge & Salcombe Gazette
Three Members of Public
Martin Johnson, Town Clerk

15/25 DECLARATIONS OF ACCEPTANCE OF OFFICE

It was confirmed that Declarations of Acceptance of Office had been received from Cllrs Balkwill, Coulthard, Gilbert, Jennings, Lynn and Povey.

15/26 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Edmonds, Griffin, Sidney and Williams.

Public Open Forum

Vicky Smith made the statement at Annex A.

**15/27 REPORTS FROM POLICE, DEVON COUNTY COUNCIL AND
SOUTH HAMS DISTRICT COUNCIL REPRESENTATIVES**

27.1 Sgt Green reported on crime for May 2015; a total of 20 crimes had been committed compared to 25 crimes during the same period in 2014. Nine people had been arrested, 3 crimes had been dealt with by Community Resolution (CR), there had been one cannabis warning and other incidents were still under investigation. Crimes had included 2 attempted murder, an attempted grievous bodily harm, a domestic actual bodily harm and a common assault; male persons had been arrested and charged for all of the above. Another common assault between school children had been resolved by CR. There had been 2 burglary non-dwellings at a shop and a church, 2 shopliftings had resulted in one arrest and the other dealt with by CR, 5 other thefts with 2 dealt with by arrest and

charge, a drink driving offence with a male arrested and charged, a public order offence with a woman dealt with by CR and finally cannabis possession with a woman given a cannabis warning.

June's road safety theme was drink and drug driving to coincide with national and European campaigns. The Kingsbridge Food & Music Festival had been a success from a policing point of view with no significant incidents. There had been some staffing changes: PCSO Warren Palmer had joined from Paignton to cover the Kingsbridge Rural West beat and PC Rachael Ward had left for Plymouth on promotion. Finally, the 2 injured officers from the above attempted murder would be off work for some time but should make a full recovery.

District Cllr Wingate, supported by members, provided good wishes to the injured Police officers.

Sgt Green left the Chamber

27.2 County Cllr Brazil reported that he had enjoyed the Food & Music Festival. The following day's Devon County Council (DCC) Cabinet would receive the proposals from the Public Transport Review; the 162 Hope Cove – Kingsbridge – Loddiswell service had survived the cuts. He noted that Tresilian/Horizons was on the agenda. Ropewalk had been agreed for disposal and the community may bid subject to a suitable business plan. He had not met with the Children's Centre to date, had nil further news further to announcement of its closure and wished to visit alongside Cllr Grills.

27.3 County Cllr Gilbert reported that the bus service review and retention of services particularly the 162 service had been a collective effort by local councils and the community and he was delighted at the outcome. He welcomed all new and old faces to the Town Council (KTC). He noted that despite KTC's promotion of unauthorised signage regulations there was still a creep of A boards in the town centre. The Library intruder alarm had sounded for a considerable time during the recent Farmers' Market and DCC would be researching local call-out. He noted the DCC boundary review on the agenda and congratulated all responsible for a successful Food & Music Festival.

27.4 District Cllr Gilbert reported that proposals to overcome access issues to Allocated Site K1 off Treblepark would be received by the forthcoming South Hams District Council (SHDC) Executive meeting. Revised car parking charges had been delayed due to consultation responses elsewhere but it was anticipated for the new Orders to be administered shortly. He had returned to the Executive Committee with the same portfolio as previously held. A pilot pay-on-entry system for Quay toilets would be introduced shortly; the disabled toilet would remain free with Radar keys available from Quay House. T18 was well underway and he was hopeful that new working practices would result in a better service. He noted vacant business properties at the top of town and that the Kings Arms remained in an unsatisfactory condition.

Cllr Jeeninga commented that she was aware of Silhouette, Kings Arms and Kingsbridge Adventure being empty alongside the Natwest closure in September. Cllr Povey reported that he would be joint-leading an action group to address the top of town with an ambition to drive footfall up the hill of Fore Street.

27.5 District Cllr Wingate reported that T18 would mean major changes; the driving force was less monies but it was anticipated that the outcome would be a better service. He had been appointed Vice Chairman of the Overview & Scrutiny Panel and was a member of the Harbour Board alongside Cllr Brazil. Locality budgets had been increased from £1,500 to £2,000 per annum.

Cllr Grills thanked District Cllr Wingate for his immediate response recently to fix the porch column outside Quay House.

15/28 URGENT BUSINESS

There was no urgent business.

15/29 DECLARATIONS OF INTEREST

There were no declarations of interest.

County Cllr Brazil & District Cllr Wingate left the Chamber

15/30 MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** that the minutes of the annual general meeting held on 12 May 2015 be approved and signed by the Chairman as a correct record.

15/31 PLANNING COMMITTEE

It was **RESOLVED** to receive and adopt the Resolutions in the minutes of the Planning Committee held on 19 May 2015 and 2 June 2015.

County & District Cllr Gilbert left the Chamber

15/32 APPOINTMENTS TO COUNCIL COMMITTEES

Appointments to membership of the Finance, Parks & Green Spaces, Planning, Policy and Property Committees were reviewed and agreed at Annex B.

15/33 APPOINTMENTS TO OUTSIDE BODIES

Appointments to represent KTC on Outside Bodies were reviewed and agreed at Annex C.

Cllr Balkwill left the Chamber

15/34 TRESILIAN/HORIZONS

Cllrs Coulthard & Fishman reported to members on a positive on-site meeting held with Charlotte Reynolds, DCC Assets Officer, on 13 May. The condition and complexities of the DCC managed Tresilian/Horizons building in Fore Street determined that it was unsuitable for KTC to consider transfer. Subsequent to the above meeting DCC had held an independent meeting with the Family Advice Support Team base in Newton Abbot which had expressed an interest in a short term lease of 1 to 2 years for Horizons to run youth and related community services and the project was progressing well. However, the DCC managed Ropewalk building had become surplus to requirements and identified for disposal which could be of interest to the local community. It was **RESOLVED** to request Ropewalk be registered as a 'community asset'; to be offered to the Kingsbridge community alongside other interested parties.

It was noted that the Community Garden located in the grounds of Tresilian was currently leased from DCC and members wished to protect the same should the building also come up for disposal. It was further **RESOLVED** to support the retention of the Kingsbridge Community Garden.

15/35 ELECTORAL VIEW OF DEVON

Members received the Local Government Boundary Commission for England's draft recommendations on the future electoral arrangements for DCC and considered the same. The proposal was for DCC to reduce from 62 to 60 members. Kingsbridge was currently served by 2 ward members i.e. Kingsbridge & Stokenham and Thurlestone, Salcombe & Allington. The latter took in the area to the west of the A379 i.e. Trebblepark, Redford, Westville and Kingsway Park locales. The draft recommendation was for one DCC ward member to cover the whole of the town's local authority area (alongside other communities to the east) to be called "Kingsbridge". However, members noted 2 areas which appeared to be intrinsically part of the town but were earmarked to be included in the adjacent "Salcombe" ward area. It was **RESOLVED** to note LGBCE's draft recommendations for DCC and to request that a number of properties in Tacketwood and Archery Close be included within the proposed "Kingsbridge" ward.

15/36 PRIORITIES/AMBITIONS

Members received a listing of projects which had been realised at the Members' Workshop held on 19 May. It was **RESOLVED** to adopt the Priorities/Ambitions for 2015-2019, to progress individual projects and for the Policy Committee to review the listing.

15/37 SOUTH HAMS BOWLS CLUB

Members received a request from South Hams Bowls Club for KTC to support a funding bid for reconditioning of its base floor, underlay and carpet at Quayside Leisure Centre. It was **RESOLVED** to act as an independent referee for South Hams Bowls Club's grant submission to "4Grants".

15/38 TOWN CLERK'S REPORT

38.1 Solar Farm – Belle Hill. Cllrs Griffin, Grills & Williams met with Frank Dekker (PS Renewables) on 20 May. A report was provided on the construction programme and an assurance provided for a quiet period on Sundays. The development was due to start shortly.

38.2 Use of Glyphosate Weedkiller. Members had agreed to an immediate stop at last meeting due to WHO's recent classification of glyphosate as probably carcinogenic to humans. Research had been conducted and further feedback was awaited.

38.3 Bunting. Cllr Edmonds had sourced samples and members chose a 5 colour custom combination (red, yellow, royal blue, orange, mid green) for the new bunting order.

38.4 Defibrillator. A letter of support had been received from the Rotary Club of Kingsbridge Estuary for KTC to consider sponsoring an additional AED in the town centre. The South West Ambulance Service (SWAS) defibrillator lease scheme had ended however, it hosted an accreditation scheme and recommended purchase of Cardiac Science's Powerheart G5 AED Automatic. Approximate costs were: AED £1,150, internal cabinet £200 with replacement pads at £90 (shelf life 2 years). The battery life was 4 years which reduced with use. The AED had an extended 10 year warranty from the Defibshop. All in stock and ready for immediate purchase from Reserves. Confirmation had been received for fixture in King's Market foyer. Members were content with the principle of sponsoring an AED but wished to investigate a system of local management and checks/controls before commitment to purchase.

38.5 Photos & Biographies. Reception staff were available to take photos of new members for the internal notice board and short biographies were requested.

38.6 Training. Cllr Edmonds had been booked on the course "Being an effective councillor" on Wednesday 8 July.

38.7 NatWest branch closure 15 September. The Kingsbridge branch at 91 Fore Street had been identified for closure however, local NatWest customers would be able to use the Post Office for deposit and withdrawal services including change giving for business customers.

38.8 Recreation Ground Green Flag judging. Keith Rennells (SHDC Greenspace Projects Officer), Rob Sekula (West Devon BC), Graham Price (Kingsbridge In Bloom) and the Town Clerk would host Kevin Yates (judge from Cannock Chase District Council) on Monday morning 15 June. A preparatory walkabout had been conducted on 3 June. Some bench repairs and repainting had already been completed and ancillary pick-ups would be dealt with by SHDC and KTC prior to judging day e.g. washing litter bins and pond cleaning.

38.9 Interpretation Panels. Funded via the TAP Fund for the Cemetery & West Alvington Village was progressing and Christie Powers had been appointed as researcher/designer.

38.10 Flashing Flood Warning Signs. Funded via DEFRA Pathfinder Fund had been ordered and an on-site preparatory installation meeting was awaited with DCC and SSE engineers.

38.11 Trim Trail. Cllr Gilbert had produced a "Trim Trail - Official guide for its enjoyment and use" complete with colour photos. A plaque had been installed on the cycle in QH grounds to acknowledge the bequest from Ken Nicholls. Missing instructions for the Tai Chi wheels in the Recreation Ground had been received from Caloo and fitted. Finally, a SHDC inspection report had suggested signage; to be received by the Parks & Green Spaces Committee.

38.12 Relate Outreach Service. The Relate manager had confirmed that the much valued service would continue from early July with a change of staff and indeed, a new publicity campaign.

38.13 Dog Control. Local residents had requested further notices/policing for Darky Lane to combat dog faeces. Tracey Weaver (SHDC Dog Warden) had been very receptive but it likely to be due 1 or 2 offenders.

Mosaics funded by District Cllr Wingate's locality budget and managed by Michelle Farrand & Rosemary Speed had been installed in the parks and Church Street amenity space.

38.14 Rear Hall Lease. An informal meeting had been held with the tenant regarding the terms of a new lease for the Rear Hall however, it was unlikely that a prior agreement between parties would be reached prior to Plymouth County Court determination.

38.15 Thanks. All former councillors had thanked KTC for their recent thank you letters.

Welle House Gardens Residents Association and Friends of Kingsbridge Library had thanked KTC for recent Grant Aid funding.

38.16 Team Photo. A photo had been suggested but obviously required a full complement of members; to be programmed when availability allowed.

Members received a schedule of payments due to date 9 June 2015. It was **RESOLVED** that the payments amounting to £18,523.76 be approved and signed by the Chairman.

15/41 BUSINESS BROUGHT FORWARD BY THE CHAIRMAN

There was no urgent business.

15/42 QUESTIONS TO THE CHAIRMAN

There were no questions to the Chairman.

The meeting closed at 9.15 p.m.

..... Presiding ChairmanDate

Annexes:

- A. Public Open Forum.
- B. Membership of Committees.
- C. Representatives on Outside Bodies.

Public Open Forum

Vicky Smith, District Commissioner for Girlguiding Kingsbridge District, stated that the organisation had sold a property in Salcombe, was looking for a new meeting place and intended to make a bid for the St John Ambulance Building in Fore Street. She managed an ever growing membership in excess of 250 girls in the Kingsbridge area and in the town alone there were 2 Guide Groups, 2 Brownie Packs and a Rainbow Group. There were girls waiting to join units but unfortunately there were no places for them with a desperate need to open more groups. At present the Kingsbridge units met in the Scout Hall in Derby Road which was unsuitable for their requirements and impinged on Scouting activities. There was no capacity to have more meeting time and they were unable to store their equipment on site.

Members agreed that a letter of unreserved support should be provided to Girlguiding Kingsbridge District in their quest to purchase the St John Ambulance building to sustain a community facility in community hands.

Annex B to KTC minutes dated 9 June 2015

**Kingsbridge Town Council
MEMBERSHIP OF COMMITTEES**

FINANCE COMMITTEE (Tuesdays o/c Planning Ctte at 6.30 p.m. – 5 per annum)		
Appointment	2014/15	2015/16
Members	Anne Balkwill Amanda Bloomer Rufus Gilbert Irene Jeeninga Philip Yates	Anne Balkwill Martina Edmonds Barrie Fishman Robin Griffin Irene Jeeninga Chris Povey
Internal Auditor	Ken Abraham	Ken Abraham
Ex Officio (2)	Wayne Grills Jax Williams	Wayne Grills Jax Williams
Secretary	Martin Johnson	Martin Johnson
PROPERTY COMMITTEE (Tuesdays o/c Planning Ctte at 6.30 p.m. – 2 per annum)		
Appointment	2014/15	2015/16
Members	Amanda Bloomer Robin Griffin Irene Jeeninga Vacancy Keith Wingate	Barrie Fishman Sandy Gilbert Irene Jeeninga Ali Jennings Steve Sidney
Ex Officio (2)	Wayne Grills Jax Williams	Wayne Grills Jax Williams
Secretary	Martin Johnson	Martin Johnson
POLICY COMMITTEE (Tuesdays o/c Planning Ctte at 6.30 p.m. – as required not diaried)		

Appointment	2014/15	2015/16
Members	Anne Balkwill Matt Farrand Robin Griffin Irene Jeeninga Steve Sidney	Martina Edmonds Barrie Fishman Robin Griffin Irene Jennings Kate Lynn
Ex Officio (2)	Wayne Grills Jax Williams	Wayne Grills Jax Williams
Secretary	Martin Johnson	Martin Johnson
PLANNING COMMITTEE (1 st & 3 rd Tuesdays per month at 6.00 p.m.)		
Appointment	2014/15	2015/16
Members	Matt Farrand Robin Griffin Graham Price Steve Sidney Philip Yates	Tom Coulthard Barrie Fishman Robin Griffin Kate Lynn Chris Povey
Ex Officio (2)	Wayne Grills Jax Williams	Wayne Grills Jax Williams
Secretary	Martin Johnson	Martin Johnson
PARKS & GREEN SPACES COMMITTEE (Fridays at 9.30 a.m. – 2 per annum)		
Appointment	2014/15	2015/16
Members	Anne Balkwill Robin Griffin Graham Price Philip Yates	Anne Balkwill Tom Coulthard Sandy Gilbert Ali Jennings Kate Lynn Chris Povey
Ex Officio	Wayne Grills Jax Williams	Wayne Grills Jax Williams

South Hams District Council	Rufus Gilbert, Keith Wingate, and SHDC Natural Environment & Recreation officers	Rufus Gilbert, Keith Wingate, and SHDC Natural Environment & Recreation officers
Playspaces Group	Wendy Bolt	N/A
Kingsbridge In Bloom	David Dain	David Dain
Park Bowling Club	Pat Janes	Pat Janes
Café Decks	Marika Byrne	Marika Byrne
Local Resident	Rosemary Speed	Rosemary Speed
Secretary	Martin Johnson	Martin Johnson

Annex C to KTC minutes dated 9 June 2015

**Kingsbridge Town Council
REPRESENTATIVES ON OUTSIDE BODIES**

Appointment	2014/15	2015/16
Dodbrook Feoffees	Amanda Bloomer Irene Jeeninga Jax Williams	Amanda Bloomer Irene Jeeninga Jax Williams
Kingsbridge Age Concern Committee	Irene Jeeninga Jax Williams	Kate Lynn Jax Williams

Kingsbridge Community College Trust (2 trustees)	Wayne Grills Keith Wingate	Wayne Grills Keith Wingate
Kingsbridge Fair Week Committee	Robin Griffin Keith Wingate	Robin Griffin Wayne Grills Chris Povey
Kingsbridge Feoffees (4 trustees)	Anne Balkwill Julie Barnett Rufus Gilbert Keith Wingate	Anne Balkwill Julie Barnett Rufus Gilbert Keith Wingate
Kingsbridge Senior Citizens Rest Centre Committee	Amanda Bloomer	Ali Jennings/ Sandy Gilbert
Kingsbridge Isigny-Weilerbach Twinning Society	Steve Sidney Philip Yates Town Mayor	Steve Sidney Town Mayor
South Hams Citizens Advice Bureau Trustees Board	Rufus Gilbert	Martina Edmonds
Police Liaison Committee	Rufus Gilbert Robin Griffin Wayne Grills Irene Jeeninga Philip Yates	Martina Edmonds Barrie Fishman Robin Griffin Wayne Grills Ali Jennings
Parish Tree Wardens	Robin Griffin Keith Wingate	Robin Griffin Kate Lynn
Cookworthy Museum Management Committee	Philip Yates	Martina Edmonds Steve Sidney
Kingsbridge Estuary Boat Club	Graham Price	Sandy Gilbert Chris Povey
Kingsbridge Chamber of Commerce	Rufus Gilbert	Irene Jeeninga
Kingsbridge in Bloom	Anne Balkwill	Anne Balkwill Robin Griffin
Kingsbridge Play Spaces Group	Anne Balkwill	Tom Coulthard
KM United FC	Steve Sidney	Steve Sidney

Kingsbridge Information Centre	Wayne Grills	Wayne Grills
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