

Kingsbridge Town Council

MINUTES OF A MEETING OF THE POLICY COMMITTEE HELD ON TUESDAY 4 APRIL 2017 AT 6.00 P.M. IN QUAY HOUSE

Present: Cllr Chris Povey (Chairman)
Cllr David Baisie
Cllr Barrie Fishman
Cllr Sandy Gilbert
Cllr Mike Jennings
Cllr Jim Romanos

In attendance: Cllr Irene Jeeninga
Martin Johnson (Secretary)

16/32 APOLOGIES FOR ABSENCE

There were no apologies for absence.

Public Open Forum

There were no members of public present.

16/33 DECLARATIONS OF INTEREST

There were no declarations of interest.

16/34 MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 17 January 2017 were approved as a correct record.

16/35 PRIORITIES & AMBITIONS FOR 2015-2019

Members received a listing of Priorities & Ambitions which were reviewed. It was **RECOMMENDED** to adopt a revised listing of Priorities & Ambitions for 2015-2019, and to progress various projects, at Annex A.

16/36 BUS STATION IMPROVEMENTS

36.1 Update on proposed improvements. South Hams District Council (SHDC) had reported (email dated 29 March 2017) that a detailed design phase for bus station improvements would not commence until a wider allocated site K2 (Quayside) masterplan had been progressed. Members considered that any Quayside development may be some years away and there was an outstanding issue today i.e. no disabled access to the bus bays. It was **RECOMMENDED** to request SHDC to action the suggested improvements irrespective of K2 masterplanning.

36.2 Repainting of the Bus Shelter. Members considered that the bus shelter was dirty and gave a poor impression of Kingsbridge to visitors. It was noted that bus shelters in outlying parishes hosted attractive murals in bright colours. It was **RECOMMENDED** to request SHDC to conduct a deep clean and repaint of the Quay bus shelter.

36.3 Replacement notice boards with bus information and Kingsbridge plan/places of interest board. Members considered that bus and related information was inadequate. Moreover, it was noted that the electronic bus indicator only supplied information for the Tally Ho 162 and 606 bus services. It was **RECOMMENDED** to contact Devon County Council and Stagecoach to ascertain if funding was available to upgrade the information available at the bus station.

16/37 CCTV REVIEW

Members conducted an annual review of the CCTV System as advised by the Home Office and Information Commissioner. It was **RECOMMENDED** to maintain operations of the KTC managed CCTV System as existing.

16/38 NEW LOGO

Members' suggestions were received for a new logo with related images. It was agreed that a new logo should be suitable to be produced on KTC's letterhead and be a celebration of Kingsbridge's landscape, estuary, town and people. It was **RECOMMENDED** for KTC to host a competition to gain further ideas from the community; Cllr Povey to provide a briefing to be included in a press release.

16/39 PARKING CHARGES

Members received SHDC's information (email dated 17 March 2017) regarding an increase in parking charges by 2% alongside an invitation to work in partnership to design a tariff for the town. It was noted that charges for the Cattle Market, Fore Street and Quay car parks were all the same at 30p for 30 minutes, 90p for 1 hour, £1.80 for 2 hours, £2.40 for 3 hours and £3.70 for 4 hours. It was considered that simple coin operations were easiest and a radical review may be worthwhile e.g. 30 minutes, 1 hour and 2 hour rates to be combined at £1.00 i.e. any period up to 2 hours which would not place shoppers under pressure to return to their cars. However, there was not enough data available to make any firm proposals. It was **RECOMMENDED** to request a meeting with SHDC's Operational Manager (Environment Services) to discuss and review parking charges for Kingsbridge.

16/40 STREET CLEANSING AND LITTER BINS

Members received SHDC's information (letter dated 20 March 2017) regarding a recent street cleaning reflection, following a consultation with local councils in late 2016, and an invitation to discuss further. It was **RECOMMENDED** to request a walkabout with SHDC Environment Services' officers to consider litter collection and sweeping zones identified by KTC in its original feedback (dated 29 November 2016) and particularly to review the distribution, condition and design of litter bins.

16/41 ADOPTION OF BT PAYPHONE KIOSK

Members were requested to consider options for when KTC took over the red telephone box outside the Police Station in upper Fore Street noting an ongoing adoption process with BT.

16/42 NEIGHBOURHOOD PLAN

Members noted that the first stages of a Neighbourhood Plan were to address the make-up of the group, its terms of reference and geographical area with the latter being a requirement via public consultation. It was **RECOMMENDED** for the Chairman and Town Clerk to hold an informal meeting with neighbouring parishes to discuss Neighbourhood Plans.

16/43 EXCLUSION OF PUBLIC AND PRESS

It was **RESOLVED** that in view of the nature of the business about to be transacted, it was advisable in the public interest, that the public and press be temporarily excluded.

16/44 KINGSBRIDGE COMMUNITY CHAMPIONS 2017

Taken in confidential session.

16/45 DATE OF NEXT MEETING

Tuesday 4 July 2017 at 6.30 p.m.

Annex:

A. Priorities/Ambitions for 2015-2019.

The meeting closed at 8.55 p.m.

Confidential session:

16/44 KINGSBRIDGE COMMUNITY CHAMPIONS 2017

Members received several nominations and it was **RECOMMENDED** to select the following Kingsbridge Community Champions for 2017:

- Arts & Culture Champion – Steve Mammatt
- Business Champion – Samantha Dennis
- Environment and Young Champions – Jamie, Giles & Angus Grant
- Volunteer Champions – Nicola Fox & Bruce Pritchard
- Sports Champion – nil nominations

It was further **RECOMMENDED** for:

- framed certificates to be produced,
- a photoshoot to be arranged with champions at Quay House, and
- a press release to be produced on completion.