

Kingsbridge Town Council

MINUTES OF A MEETING OF THE POLICY COMMITTEE HELD ON TUESDAY 23 JANUARY 2018 AT 6.00 P.M. IN QUAY HOUSE

Present: Cllr Chris Povey (Chairman)
Cllr Anne Balkwill
Cllr David Baisie
Cllr Philip Cole
Cllr Samantha Dennis
Cllr Barrie Fishman

In attendance: Martin Johnson (Secretary)

17/16 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Dena Bex, Robin Griffin and Mike Jennings.

Public Open Forum

There were no members of public present.

17/17 DECLARATIONS OF INTEREST

There were no declarations of interest.

17/18 MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 24 October 2017 were approved as a correct record.

17/19 CCTV REVIEW

Members conducted an annual review of the CCTV system as advised by the Home Office and Information Commissioner. It was **RECOMMENDED** to maintain operations of the council managed CCTV system as existing.

17/20 ANNUAL TOWN MEETING

Members considered the format of the meeting to take place between March and May. It was **RECOMMENDED** to hold the Annual Town Meeting in the Town Square to coincide with a Farmers' Market on Saturday 21 April 2018; to consult with the community about potential improvements to the Town Centre and children's play spaces, to promote use of the Council Chamber and to showcase council business per se.

17/21 GENERAL DATA PROTECTION REGULATION

Members noted that local councils had to comply with the GDPR which came into force on 25 May 2018. Much information had been received and a debate was

ongoing regarding the impact on local councils. The Town Clerk had booked a training event in April. It was **RECOMMENDED** to note information received to date regarding the General Data Protection Regulation received to date.

17/22 ADOPTION OF RED TELEPHONE BOX

At the last council meeting, Members had received BT's request for an innovative plan for its 5,000th adoption and then resolved to adapt the red telephone box (outside the Police Station in Fore Street) to be 'the world's smallest nightclub' for an initial art installation. The deadline for feedback was 31 January. Members discussed how to progress matters and it was then **RECOMMENDED** for Cllr Povey to contact BT's lead officer.

17/23 PRIORITIES & AMBITIONS FOR 2015-2019

Members received a listing of Priorities & Ambitions which was reviewed and amendments proposed. It was **RECOMMENDED** to adopt a revised listing of Priorities & Ambitions for 2015-2019, and to progress various projects, at Annex A.

17/24 DATE OF NEXT MEETING

Tuesday 24 April 2018 at 6.00 p.m.

Annex:

A. Priorities/Ambitions for 2015-2019.

The meeting closed at 7.50 p.m.

Kingsbridge Town Council – Priorities & Ambitions for 2015-2019

Revised by the Policy Committee 23 January 2018

Project	Ambition /Priority (S, M or L)	Comments
Community Facilities		
Community Centre	Ambition	<ul style="list-style-type: none"> • No current proposal following failed bid 2008 (Centre for Kingsbridge Community) • What's the current need? What's the brief? What would be the impacts on current venues? • Numerous meeting places in town which can accommodate up to 50 persons • Included in the Open Spaces, Sport & Recreation Plan (OSSR) project listing
Heritage		
Heritage Promotion	Short term	<ul style="list-style-type: none"> • Members agreed that heritage sites/places of interest could be incorporated into better waymarking rather than introducing a standalone Heritage Trail
Open Spaces		
Use of KTC owned land off Derby Road	Short term	<ul style="list-style-type: none"> • Kingsbridge Feoffees option agreement to purchase the land extant to Aug 18 • Consider alternative uses for the land if a residential development is not progressed • Investigate assessment of background noise levels for residential v. office developments
Town Square & Bandstand promotion	Short term	<ul style="list-style-type: none"> • Better promotion to encourage greater use of the adjoining Town Square, Bandstand & Quay House lawn e.g. arts & drama • Link Council Chamber and Quay House grounds for weddings • Press releases and website update to include pricing/photos (new page)
Vibrant local economy		
Way marking for pedestrians	Short term	<ul style="list-style-type: none"> • Superior signage required to direct pedestrians to Fore Street/environs from Quay & Fore Street car parks plus probable repeater signs • Monolith style signs very popular around UK; waymarking to include heritage sites (linked with Heritage Promotion above) • Included in the Open Space, Sport & Recreation Plan (OSSR) project listing
Fore Street (& environs) improved street scene	Short term	<ul style="list-style-type: none"> • Town Centre Task Force proposals: promotional cross-street banners (Feb 18), pavement gutters clean (Feb 18), bollards repair/replacement west side (Feb 18), repainting of historic passageway signs (Feb 18), revised loading bay signage via DCC Traffic Regulation Order FY 17/18, micro-seating/garden areas in lieu of parking spaces (liaison required with DCC),

		replacement litter bins with better design (liaison required with DCC & SHDC but no requirement to purchase recycling bins as nil resource to recycle public litter for foreseeable future), repainting of white triangles on courtesy crossings (identified to DCC), better Fore Street sign (currently at Scoops), redecoration/maintenance of shop fronts via a discounted costs scheme, cleaning & decoration of street lamps, introduction of water fountains, wi-fi, plastic free Kingsbridge, pop-up shops for empty premises, window dressing for empty premises, waymarking signs (as above), purchase of KTC pressure washer to clean street furniture
Youth facilities & engagement		
Greater engagement with young people	Short Term	<ul style="list-style-type: none"> • New mural for Duncombe Park • Possible use of 'silicon estuary' domain name as a youth engagement/IT work placement project
Transport		
Bus station improvements	Short term	<ul style="list-style-type: none"> • Improved access, redesigned bus bay and new shelters Spring 2018 • Better information/signage required for bus services and shops/local services • Repainting of KTC notice boards in main bus shelter (Feb 18)
Charging points for electric vehicles	Short term	<ul style="list-style-type: none"> • Investigation of electric charging points • Possible installation in car parks
Communications		
Greater Town Council profile	Short term	<ul style="list-style-type: none"> • Council Chamber upgrade Spring 2018 to encourage more use i.e. weddings & meetings

The following items were recommended for deletion:

- Open Space, Sport & Recreation Plan – delete due to clubs/groups/public consultation completed and project listing considered by SHDC with suggestions incorporated
- Town minibus service – delete due to high expense