

**MINUTES OF THE MEETING OF KINGSBRIDGE TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, QUAY HOUSE
AT 7.00 P.M. ON TUESDAY 13 MARCH 2018**

Present: Cllr Chris Povey (Chairman)
Cllr David Baisie
Cllr Anne Balkwill
Cllr Philip Cole
Cllr Samantha Dennis
Cllr Martina Edmonds
Cllr Barrie Fishman
Cllr John Gall
Cllr Robin Griffin
Cllr Irene Jeeninga
Cllr Mike Jennings
Cllr Graham Price

In Attendance: County Cllr Julian Brazil
District Cllr Rufus Gilbert
District Cllr Keith Wingate
Sgt David Green
Sam Acourt, Kingsbridge & Salcombe Gazette
Martin Johnson, Town Clerk

17/172 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Dena Bex.

Public Open Forum

There were no members of public present.

**17/173 REPORTS FROM POLICE, DEVON COUNTY COUNCIL AND
SOUTH HAMS DISTRICT COUNCIL REPRESENTATIVES**

173.1 Sgt Green presented the Police report for February 2018. A total of 19 crimes had been committed; 13 crimes had been recorded during the same period in 2017 and 14 in 2016. Six crimes had resulted in arrests or interviews. There was a known offender for another 6 crimes but the Police were unable to progress. Crimes had included: 4 assaults (2 minor injury and 2 with no injury), 2 threatening behaviour, 3 criminal damages (2 for Quay toilets), 2 thefts (power tools from parked vans), 4 shopliftings (male has been interviewed and admitted 2 of these), 1 possession of cannabis (youth reported), nil burglaries, 1 drink driving (arrested), 1 drug driving (arrested) and 1 fraud (2 people arrested).

The Police and other emergency services had operated well during the recent period of severe weather and the Kingsbridge Neighbourhood Facebook page had received over 300k hits. The planning process for the Food & Music Festival and Fair Week would commence shortly. Finally, it was anticipated that decisions regarding the future of Neighbourhood Policing would be known from April.

Sgt Green left the Council Chamber

173.2 County Cllr Brazil reported that Devon County Council's (DCC) budget had been agreed and its proportion of council tax would increase by 5 %; 3% for general purposes and 2% for adult social care. Central government had funded an extra £6m for road maintenance. The Slapton Line had gained £2.5m from central government for repairs following significant damage during the recent bout of severe weather. The Whitley Trust, landowners, were content with the planned works. The A379 had been cleared to the Slapton turn-off from Torcross but remained inaccessible from Strete. A new timetable had been produced the previous day for the Service 3 shuttle service from Kingsbridge to Torcross.

Cllrs Dennis and Price made statements. Cllr Brazil noted some unreliability with the temporary Stagecoach bus service and trees in Lower Union Road had been felled in accordance with a professional report however, it would have been prudent to notify the Town Council (KTC).

173.3 District Cllr Gilbert reported that pay-to-use public toilets would be rolled out to another 13 locations across the South Hams following pilots in Dartmouth and Kingsbridge. Council Tax Support Grants to local councils had been reduced by 9.85% for the forthcoming financial year. Car parking charges had been increased by 2% and he considered that the working group discussion before full council had gone well. The medium salary at South Hams District Council (SHDC) was circa £20k and the sole Executive Director's salary was £108k i.e. 5.4 times greater. The West Alvington road was programmed for re-surfacing next financial year. The Bus Station improvement works were progressing. Finally, the severe weather had produced new pot holes in the locale.

Cllrs Edmonds requested temporary repairs to the A381 in West Alvington ahead of re-surfacing and Cllr Gilbert replied that he supported KTC writing to Skanska to request such action.

Cllr Povey reported that a week-long audit of Quay public toilets had been conducted which earmarked that a deep clean was required and Cllr Gilbert requested the report be forwarded to SHDC.

173.4 District Cllr Wingate reported that SHDC had worked hard during the recent severe weather and a 50% increase in its website usage had been recorded. The Call Centre had operated as normal and over 200 staff were able to work from home and logged on to SHDC's IT system. The budget had been agreed. He was due to attend a meeting regarding homelessness shortly. The Audit Committee on 22 March would consider procedures for compliance with new data protection regulations. Finally, the Joint Local Plan hearings for the South Hams would re-convene during the following week.

Cllrs Dennis and Povey reported there were 8 different styles of bollards in and around the Town Square; 2 replacement bollards had been installed near the Creeks

End in late 2017 and subsequently 3 new posts near the Bus Station. It was likely that major community events would have problems with the latter. Cllr Wingate acknowledged this was the case and it would have been desirable to have consulted with KTC prior to recent installations. He would investigate matters and feedback.

Cllr Price noted that a street lamp and adjacent bollard on the edge of the Town Square, near the Creeks End, had been leaning over heavily for several months. Cllr Wingate would investigate and feedback.

County Cllr Brazil and District Cllrs Gilbert & Wingate left the Council Chamber

17/174 URGENT BUSINESS

Cllr Povey agreed to take one item of urgent business at agenda item 17/182: Adoption of Red Telephone Box.

17/175 DECLARATIONS OF INTEREST

Cllr Balkwill declared a pecuniary interest in agenda item 17/176; sub-agenda item 17/171.1.

17/176 MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that the minutes of the meeting held on 13 February 2018, and the minutes of the extraordinary meeting held on 6 March 2018, be approved and signed by the Chairman.

17/177 PLANNING COMMITTEE

It was **RESOLVED** to receive and adopt the Resolutions in the minutes of the Planning Committee held on 6 March 2018.

17/178 ADMINISTRATION OF MEETINGS

It was noted that full council meetings commenced at 7.00 p.m. however, some Members struggled to attend committee meetings which commenced at 6.00 p.m. After discussion, it was **RESOLVED** to:

- retain commencement of full council meetings at 7.00 p.m. (2nd Tuesday of each month),
- commence the Planning Committee at 6.30 p.m. (1st & 3rd Tuesdays),
- commence Finance, Flood, Policy & Property Committees at 7.00 p.m. (4th Tuesdays),
- retain Parks & Open Spaces Committee at 9.30 a.m. (Fridays).

17/179 TOWN CLERK'S REPORT

179.1 Vehicle Activated Sign (VAS). Data had been collected outbound at West Alvington Hill from Friday 23 February. Over 6,000 alerts had been triggered in the

first week. Members supported £200 expenditure for extra brackets to allow easy transfer of the VAS to other designated locations.

179.2 Flood & Winter Resilience Committee. The scheduled meeting for 27 February had been cancelled and committee Members would be contacted to arrange a new date/time.

179.3 New Year's Eve Party – Town Square. Members had been requested for their thoughts. The project was at concept stage: attendance by ticket only, marquee, over 18s, live band, DJ, start 1900+ to 0100, fireworks and roundabout countdown at midnight. Sgt Green had highlighted a requirement for SIA registered stewards. After discussion, it was agreed to feedback that KTC had no objections in principle.

179.4 South Hams CVS – Request for Donation. A recent letter had been forwarded to Members for consideration however, it was noted that KTC had not budgeted for a Grant Aid scheme in financial year 2018/19.

179.5 Neighbourhood Plan. Cllrs Griffin and Price agreed to represent KTC at the next Steering Group meeting to take place at 7.00 p.m. on Monday 19 March in Quay House.

179.6 Family Activity Trail. The original leaflets had been supplied via external funding. The trail was very popular but the leaflets provided by the Information Centre had run out. A quotation for new leaflets identified the most economical purchase was to supply 5,000 at circa £1,000. After discussion, Members agreed for KTC to part-fund new leaflets at 50% and to apply to SHDC ward member locality funds to make-up the shortfall.

179.7 Road Warden Scheme. The Town Clerk had discussed the scheme with Buckland-Tout-Saints Parish Council on 6 March.

179.8 Children's Play Spaces. Steven Wood, Kompan, and the Town Clerk had completed a walkabout on 8 March of all play spaces identified in the Kingsbridge Open Space, Sport & Recreation plan for refits.

179.9 Wreath Laying. The Royal British Legion had invited Members to attend the War Memorial at 10.30 a.m. on Thursday 29 March to commemorate 100 years of the RAF.

17/180

REPORTS ON MEETINGS OF OUTSIDE BODIES AND AUTHORITIES

180.1 Christmas Lights meeting 27 February. Several Members had undertaken a stocktake, agreed the display for 2018/19 (warm white/blue theme in Fore Street/environs and additional colour for the Town Square) and an order had been

placed for 5 new cross-street illuminations and related materials at £2,142.00. The budget would require careful monitoring.

180.2 SHDC/Mayors & Clerks meeting 7 March. Cllr Povey and the Town Clerk had attended a briefing at Follaton House. Discussion items had included: budget, Joint Local Plan, general service/waste updates and engagement portal.

180.3 KTC/Police Liaison meeting 8 March. Cllrs Baisie, Fishman, Griffin and the Town Clerk had met with Sgt Green. Discussion items had included: crime statistics/trends, Police/PCSO resource, drugs, night time economy, 2018 community events, vandalism, severe weather, VAS (speeding alert sign) and anti-social behaviour. Confidential notes were available for Members.

180.4 KTC/Park Bowls Club/Community Tennis meetings 16 February & 9 March. Cllr Price and the Town Clerk had met with representatives to discuss the condition of the Cottage/clubhouse in the Recreation Ground. A refit or new build was a project in the Open Space, Sport & Recreation plan. The latter meeting had included an on-site walkabout. SHDC sought community feedback on the way forward which may require the purchase of conceptual drawings for a new building. However, in the first instance Members agreed that KTC should liaise with District Cllr Wingate to seek new SHDC leases for both groups.

180.5 Car Park Charges working group 13 March. Several Members had met with District Cllr Gilbert and Cathy Aubertin, SHDC Environmental Services, to discuss how to achieve a required 2% increase in car parks' revenue for the next financial year 2018/19. The following changes to current tariffs were suggested, which were now supported by all Members, subject to agreement by SHDC Executive:

Car Park	Tariff	½ hour	1 hour	2 hours	3 hours	4 hours	All day/12 hours	24 hours
Cattle Market & Lower Union Road	Current tariffs to be retained	50p	£1.00	£1.00	£1.00	£2.00	£2.00	n/a
Fore Street	Current	50p	£1.00	£1.00	£1.00	£1.00	n/a	£7.00
Fore Street	Proposed	50p	£1.00	£1.00	£1.00	£3.00	n/a	£7.00
Quay	Current	50p	£1.00	£3.00	£3.00	£5.00	n/a	£8.00
Quay	Proposed	n/a	£1.00	£2.00	£3.00	£4.00	n/a	£8.00
Duncombe Park	Current tariffs to be retained	30p	80p	£1.60	£2.00	£3.30	n/a	£7.00

180.6 Cllr Balkwill reported that Members would receive an invitation shortly to attend the official opening of the Cookworthy Museum's new exhibition: "Margaret Lorenz – A Head of her Time" at 6.00 p.m. on Monday 26 March.

180.7 Cllr Balkwill had attended a recent meeting of the Coastal Community Team. Funds at £40m had been released and the South Hams may receive circa £1m. A suggestion had been received to set-up a Community Land Trust for Salcombe, Malborough, Kingsbridge and surrounding parishes.

17/181 FINANCE – PAYMENT OF ACCOUNTS

Members received a schedule of payments due to date 13 March 2018. It was **RESOLVED** that the payments amounting to £12,455.70 be approved and signed by the Chairman.

**17/182 BUSINESS BROUGHT FORWARD BY THE CHAIRMAN:
ADOPTION OF RED TELEPHONE BOX**

Cllrs Cole and Povey agreed to contact BT to ascertain progress for an art installation: ‘the world’s smallest nightclub’.

17/183 QUESTIONS TO THE CHAIRMAN

None.

17/184 EXCLUSION OF PUBLIC AND PRESS

It was **RESOLVED** that in view of the nature of the business about to be take place that it was advisable in the public interest that the public and press be temporarily excluded.

Members of the press left the Chamber

17/185 SUSPENSION OF STANDING ORDERS

Not required.

**17/186 ELECTION OF TOWN MAYOR/CHAIRMAN FOR MAYORAL
YEAR 2018/19**

It was **RESOLVED** to elect Cllr Balkwill as Town Mayor/Chairman for mayoral year 2018/19 and for her to take office at the Annual General Meeting to be held on 8 May 2018.

The meeting closed at 9.20 p.m.

..... Presiding ChairmanDate